

Greetings Attendees Arriving by CAR!

Thank you again for registering for the 12<sup>th</sup> Annual Under the Dome – 2018 Pharmacy Legislative Day!

**You are registered to travel via personal car.**

Below is some information that will help make Legislative Day a great experience. Please review the schedule for the day.

**Materials**

A copy of the folder materials, including the day's agenda, position papers, Do's and Don'ts, downtown Springfield map, etc. will be uploaded on Friday, March 2, to this link: [2018 Legislative Day Information](#). Please review the position papers prior to Wednesday, March 7, so you will be well informed on these important issues. All of these materials will be in your Leg Day folders as well.

**Dress Code**

Business attire. We ask that pharmacy students bring and wear their white coats during the educational session and visits with legislators. Pharmacists are asked to bring white coats as well if available.

Please dress in layers so you may be comfortable based on personal preference.

**Lunch Preferences:**

Final meal counts must be turned in to the caterers by 9am February 28, so if you are unsure if you ordered Vegetarian, or provided any special allergy restrictions, please let me know what you need BY 8am on Feb. 28! All lunches are pork free and nut free due to allergies.

**Security:**

**You must bring with you and have on hand at all times a valid government-issued id with photo.** This will be required for entrance into the Capitol Buildings.

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**Travel via personal car. Below is the day's itinerary highlights.**

**PARKING:** Capitol Complex Parking is available on the corner of College St. and Edwards St. Please refer to the Capitol map, which will be posted on the Leg Day webpage by March 2, link above.

**Itinerary**

**Destination: Howlett Building**  
501 S 2nd St (at Edwards)  
Springfield, IL 62756

- 11 – 11:30 am**      **Arrive in Springfield**  
Go immediately to the Auditorium Check In table, after passing through Security, to receive your **lunch ticket** and any schedule changes, or additional handouts.
- 11:00–12:15pm**      **Lunch is served in the Howlett Building Hall of Flags Dining Room.**  
Due to excellent attendance, attendees will eat in shifts, with your shift designated on your lunch ticket. When it is your turn, **PLEASE eat quickly** as we have over 400 people to get through lunch before the 12:30 session starts.

**PLEASE NOTE:** Only attendees who specified Vegetarian by 8am Feb. 28 will get a Vegetarian meal. Vegetarian preferences will be noted on your name badges.

**NO FOOD or WATER in the Auditorium!**

**12:30 – 2:00pm**      **Education programming** - in the Howlett Building Auditorium, with Scott A. Meyers, RPh, MS, FASHP and Garth Reynolds, RPh and guest, State Representative Dan Brady.

**2:30 – 4:45pm**      **Legislative visits** - at the Capitol buildings, with attendees assigned to specific group leaders.

**Please note:** You may leave your coats in the Auditorium. Staff will monitor. But you must return to pick up any of your possessions before 5pm.

**4:45 – 5:00pm**      **Walk to the Howlett to retrieve your personal belongs.**

**5:00 – 5:30 pm**      **All Depart from Springfield**

You will be asked to complete Thank You cards to your legislators and event evaluation forms. Please complete them prior to your departure and give them to any of the ICHP or IPhA Staff. Or you may fax by Friday, March 9 to 815-227-9294.

**ICHP Staff Contact Info:**

Maggie Allen    815-484-3670  
Scott Meyers    815-978-9298  
Leann Nelson    815-601-9070  
Trish Wegner    630-335-4176 (on MWU bus)

**IPhA Staff Contact Info:**

Kim Condon    217-415-2116  
Garth Reynolds 217-415-7204

Please contact the ICHP office if you have any questions.

See you in Springfield!

Maggie