

**SAVE – Important Information**

**Continuing Pharmacy Education (CPE) Program Details & Instructions to Process CPE Credit**

**DEADLINE to complete CPE for credit: Saturday, March 31, 2018**

**2018 Pharmacy Legislative Day**

*Jointly sponsored by*

*Illinois Council of Health-System Pharmacists & Illinois Pharmacists Association*

**CPE Title:** 12<sup>th</sup> Annual Legislative Day Orientation  
**Date:** March 7, 2018, 12:30pm-2:00pm  
**Location:** Springfield, IL

**Access Code:** \_\_\_\_\_  
*Announced at the session. You will need this to process your credit.*

**Learning Objectives for pharmacists and pharmacy technicians:**

1. Discuss the current pharmacy-related bills before the General Assembly.
2. Identify the positive and negative outcomes of passage of each piece of pharmacy-related legislation on patients, the health care system and individual health care providers.
3. Discuss the current status of each pharmacy-related legislative initiative in order to assist and inform members of the General Assembly.
4. Describe a positive interaction with members of the General Assembly so that channels of communication are open for pharmacy-related issues.

**Speakers:** Scott A. Meyers, RPh, MS, FASHP – Executive Vice President, Illinois Council of Health-System Pharmacists; Garth K. Reynolds, RPh – Executive Director, Illinois Pharmacists Association



This program is provided by the Illinois Council of Health-System Pharmacists (IChP). The Illinois Council of Health-System Pharmacists is accredited by the Accreditation Council for Pharmacy Education as a provider of continuing pharmacy education. This program is equivalent to 1.0 contact hours (0.1 CEUs) of pharmacy continuing education. No partial credit is allowed.

**Event Participants:** Pharmacists, Pharmacy Technicians, Pharmacy Students

**CPE Target Audience:** Pharmacists, Pharmacy Technicians

**Activity Type:** Knowledge **UANs:** 0121-0000-18-020-L03-P; 0121-0000-18-020-L03-T

**Fee:** Registration fee for Legislative Day includes the CPE programming. Please refer to Registration information.

**Requirements:** Only registered attendees to the 12th Annual Pharmacy Legislative Day may receive credit for the CPE program offered in Springfield on March 7, 2018. ACPE requires that live attendance match the online participants processing CPE for a live program. You must go to CESally.com, enter the access code provided at the session, and complete the CPE evaluation process to receive your credit. See instructions below.

**Detailed Instructions to process CPE credit**

**Participants in this CPE program** - You will need your own account on CESally.com in order to access the CPE program, do the evaluation, and submit for credit.

**To set up your account:**

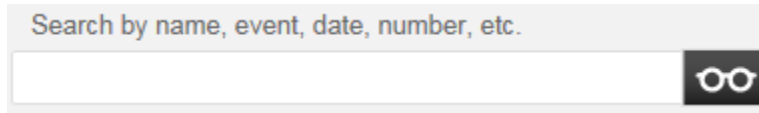
1. Go to [www.CESally.com](http://www.CESally.com) and click on "Sign Up!" OR log in with your existing account.  
For HELP at any point, click on the HELP tab or go to: <https://www.cesally.com/help/>.
2. Complete the Sign Up process and select a username and password.
3. Enter your NABP eProfile ID and birth day as MMDD when prompted. CESally.com will check with NABP/CPE Monitor in real time, to confirm the NABP eProfile and birth day are a valid account.

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4. Once you have created your account, or logged in, use the Search Box in the upper right corner to find your activity by typing in the title. You have several options for completing or saving for later.



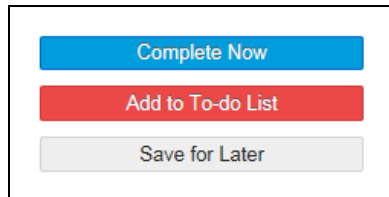
**Please pay CLOSE attention to the Title, Date, and if it says Pharmacist or Technician in the title.**

**- Pharmacists must do P-specific programs only.**

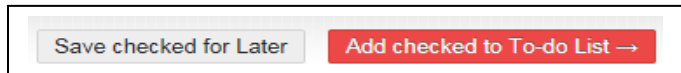
**- Technicians must do T-specific programs ONLY as of Jan. 1, 2015 for PTCB recertification.**

5. Identify the program attended and either:

a) Click on that Activity title to open the information page, and you will see your options in the right hand column on the information page.



b) OR Click on the checkbox inside the small information box, then go to the bottom of the page and see your options there.



6. Choose from either a) or b) above, to **Complete Now**, **Save for Later**, OR **Add to To-do List**.

a) If you choose **Complete Now**, follow the actions as directed on the webpage. You will verify your attendance, provide the session ACCESS code that was given to you during the program, and complete an evaluation of the activity and the speaker(s). The status box indicates where you are in the process.

b) If you **Save for Later** or **Add to To-do List**, when you are ready to complete, please go to the appropriate webpage and click on **Start to Do List**. Follow the actions as directed on the webpage. You will verify your attendance, provide the session ACCESS code that was given to you during the program, and complete an evaluation of the activity and the speaker(s). The status box indicates where you are in the process.

7. Click **Go To Next Step** at the bottom of the page, as you finalize each step in the process.

8. Click on **Report CE**. Your CPE credit will be uploaded to CPE Monitor automatically upon **successful** completion and **submission** of your evaluation.

9. If an error occurs, the system will tell you on the screen so please wait for any error messages. CPE Monitor will not accept your submission if there are any errors, and your credit will NOT be reported to CPE Monitor. **Please confirm your submissions.**

10. Go to [www.NABP.net](http://www.NABP.net) and CLICK on the CPE Monitor link to log into your personal CPE Monitor account to download an official copy of your statement of credit or full transcript.

If you have any questions, please contact ICHP at [members@ichpnet.org](mailto:members@ichpnet.org).

**Please remember the ICHP CPE processing deadline is March 31, 2018.**