

CESally - ICHP Visual Guide to Process LIVE CE Credit - v3 - 8.28.2026

You must create an account on CESally.com first. Once you have an account set up, LOG IN to your account when you are ready to process your CE credit.

1. SEARCH for the program you want.
2. Click on the small checkbox INSIDE the program listing box,
3. Then Click on the RED Add Checked to To-do List.

cesally.com/ce/search/?q=The+New+Low+Carb+Diet%3A+Utilization+of+a+Carbapenem+Request+Form&x=0&y=0



CE*Sally*
CE for Professionals

Featured CE To-do List **1** Saved for Later Your Account

Search by name, event, number, etc.

The New Low Carb Diet: Utilization of a Carbapenem Re 

Search Results

Save checked for Later

Add checked to To-do List →

☐ Check All

The New Low Carb Diet: Utilization Of A Carbapenem Request Form - GL 2024 ☒
ICHHP: 2024 Great Lakes

Presented at: Apr 24, 2024 at 12:00 am
Must be completed by: Jun 4, 2024 at 11:59 pm
CT the day of

• ACPE: 0121-9999-24-536-L01-P



4. Once you have added to do List, click on To Do List tab at top of webpage.

cesally.com/ce/todo_list/

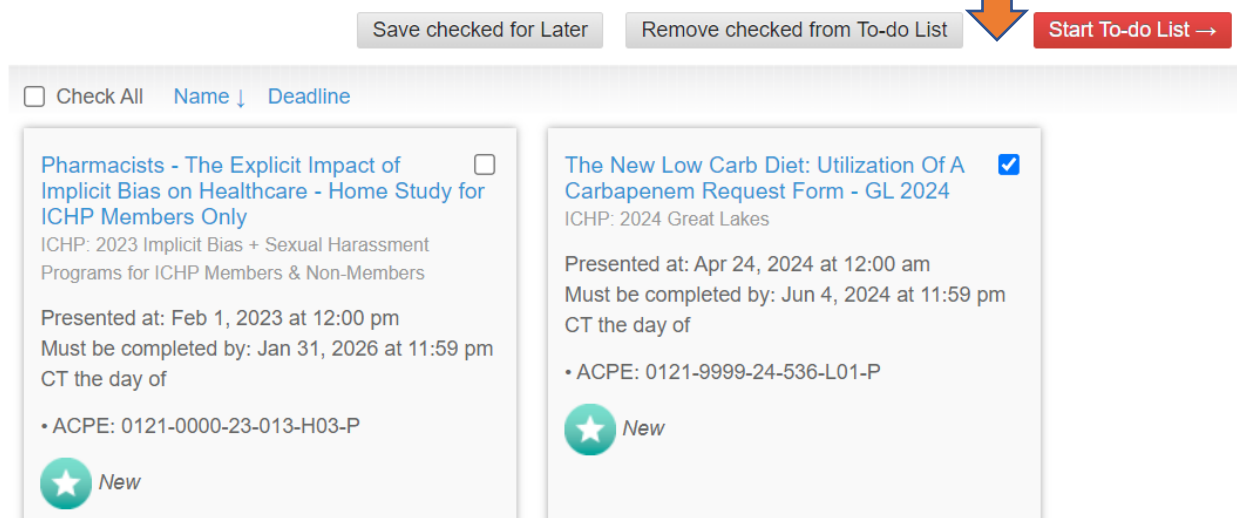
Featured CE To-do List **2** Saved for Later Your Account

CESally Visual Guide

When you open your To Do List you will see all the programs you have added so far.
If you Start To-do List with multiple programs in the To-do List, you will need to complete all the steps for each part of the process for each program.
Use small Check boxes next to each title to delete a program from your To-do List for now, OR to Save for Later, if you want to complete only one program for credit at a time.

5. Decide if you are doing all the programs in your To-do List or only one, and delete those you do not want first.
6. Then click on Start to do List.

To-do List



The screenshot shows the 'To-do List' interface. At the top, there are three buttons: 'Save checked for Later', 'Remove checked from To-do List', and 'Start To-do List →'. Two orange arrows point to the 'Start To-do List' button. Below the buttons, there is a header bar with a 'Check All' checkbox and sorting options 'Name ↓' and 'Deadline'. The list contains two items:

Item 1	Item 2
☐ Pharmacists - The Explicit Impact of Implicit Bias on Healthcare - Home Study for ICHP Members Only ICHHP: 2023 Implicit Bias + Sexual Harassment Programs for ICHP Members & Non-Members Presented at: Feb 1, 2023 at 12:00 pm Must be completed by: Jan 31, 2026 at 11:59 pm CT the day of • ACPE: 0121-0000-23-013-H03-P  New	☒ The New Low Carb Diet: Utilization Of A Carbapenem Request Form - GL 2024 ICHHP: 2024 Great Lakes Presented at: Apr 24, 2024 at 12:00 am Must be completed by: Jun 4, 2024 at 11:59 pm CT the day of • ACPE: 0121-9999-24-536-L01-P  New

Please NOTE – If you leave all programs in your To-do List, and then click on Start To-do List, you MUST complete ALL the steps for each program, BEFORE you can go to the next step in the process.

CESally Visual Guide

When you START the To Do List, it takes you to the first step in the process, highlighted in PINK on the far right of the webpage. If you have more than one program in your To Do List, but you only checked ONE to do, only that one title will be highlighted in pink, and have the first step available. In the example below, I selected only ONE program To Do.

7. Fill in the Entry Code – the code that was given out at the presentation by the speaker.

To-do List → Entry Codes

🔔 Complete the necessary items on the left. Continue to the “Next Step” at the bottom.

Name	Status
Pharmacists - The Explicit Impact of Implicit Bias on Healthcare - Home Study for ICHP Members Only ICHHP: 2023 Implicit Bias + Sexual Harassment Programs for ICHP Members & Non-Members Presented: Feb 1, 2023 at 12:00 pm	➔ Post-test 🔒 Evaluation 🔒 Verify Participation 🔒 Report CE 🔒 Finalize CE 🔒 ACPE: Submission Confirmation 🗑 Remove for now 🗑 Remove completely
The New Low Carb Diet: Utilization Of A Carbapenem Request Form - GL 2024 ICHHP: 2024 Great Lakes Presented: Apr 24, 2024 at 12:00 am Entry Code:	➔ Entry Code 🔒 Evaluation 🔒 Verify Participation 🔒 Report CE 🔒 Finalize CE 🔒 ACPE: Submission Confirmation 🗑 Remove for now 🗑 Remove completely

Go to Next step →

8. Once you enter the code, you will then click on the RED tab at the bottom of the webpage that says **Go to Next Step**.

Please NOTE - If you have multiple programs in your To Do List, you may need to Click on the “Remove for Now” button for those programs, so they are not in the way.

CESally Visual Guide

9. Complete the Program Evaluation.

Please note - program evaluations vary in the questions asked.

Your evaluation will have questions different from the example below.

To-do List → Complete Evaluations

🔔 Complete the necessary items on the left. Continue to the "Next Step" at the bottom.

Name	Status
The New Low Carb Diet: Utilization Of A Carbapenem Request Form - GL 2024 ICHHP: 2024 Great Lakes Presented: Apr 24, 2024 at 12:00 am	☒ Entry Code → Evaluation ☐ Verify Participation ☐ Report CE ☐ Finalize CE ☐ ACPE: Submission Confirmation ☐ Remove for now ☐ Remove completely
Overall Questions 1. What is your role for this event? ☐ PGY1 / PGY2 Resident ☐ Preceptor / Program Director ☐ General Attendee 2. This activity met my educational and/or practice needs. ☐ Exceptional - 5 ☐ Exceeds expectations - 4 ☐ Meets expectations - 3 ☐ Needs Improvement - 2 ☐ Unacceptable - 1 3. The information presented will be useful in my work. ☐ Exceptional - 5 ☐ Exceeds expectations - 4 ☐ Meets expectations - 3 ☐ Needs Improvement - 2 ☐ Unacceptable - 1 4. The Learning Objectives related directly to the overall purpose or goal of the activity. ☐ Exceptional - 5 ☐ Exceeds expectations - 4 ☐ Meets expectations - 3 ☐ Needs Improvement - 2 ☐ Unacceptable - 1 5. The learning assessment (pre/post-test, case study, Q & A, etc.) was appropriate for this activity. ☐ Exceptional - 5 ☐ Exceeds expectations - 4 ☐ Meets expectations - 3 ☐ Needs Improvement - 2 ☐ Unacceptable - 1 6. The physical facility was conducive to learning.	

10. When done, Click on the GREEN button to SAVE your evaluation responses.

11. Then Click on the RED button at the bottom of the webpage **Go To Next Step**.

→ **Save this Evaluation** ✓ Saved!

↓
Go to Next step →

Please NOTE – It is a good idea to save your evaluation in case you get interrupted and have to stop the process.

CESally Visual Guide

12. Verify your participation by clicking on the little checkbox

13. Click on the RED button at the bottom of the webpage, **Go to Next Step**.

To-do List → Verify Participation

🔔 Complete the necessary items on the left. Continue to the "Next Step" at the bottom.

Name	Status
The New Low Carb Diet: Utilization Of A Carbapenem Request Form - GL 2024 ICHP: 2024 Great Lakes Presented: Apr 24, 2024 at 12:00 am	☒ Entry Code ☒ Evaluation ☒ Verify Participation ☐ Report CE ☐ Finalize CE ☐ ACPE: Submission Confirmation ☐ Remove for now ☐ Remove completely

☒ I verify my participation in this CE activity

Go to Next step →

14. Make sure the checkbox is CHECKED to Report CE, then Click on the RED button at the bottom of the webpage, **Go to Next Step**.

To-do List → Report CE

🔔 Complete the necessary items on the left. Continue to the "Next Step" at the bottom.

Name	Status
The New Low Carb Diet: Utilization Of A Carbapenem Request Form - GL 2024 ICHP: 2024 Great Lakes Presented: Apr 24, 2024 at 12:00 am	☒ Entry Code ☒ Evaluation ☒ Verify Participation ☒ Report CE ☐ Finalize CE ☐ ACPE: Submission Confirmation ☐ Remove for now ☐ Remove completely

☒ Report CE

Go to Next step →

CESally Visual Guide

15. Finalize CE is the last step.

If you see the message below, there is a problem with your NABP eProfile ID number and / or birthdate. CPE Monitor will not accept the credit. Please CONFIRM your account information, under “Your Account”, then return to your To Do List, and try again.

Your Completed CE

 2:48pm – Hmm, we couldn't find any learning activities for this page.



If you need assistance, please contact ICHP at maggiea@ichpnet.org, or members@ichpnet.org with CESally Help in the subject line.