

ICHP Continuing Pharmacy Education (CPE) Instructions to Process Credit
CPE Program: From Legislation to Pharmacy Practice: Understanding Deb's Law
Southern Illinois Society CPE Program *(Pharmacist and technician credit available)*

Program Date: August 5, 2026 Live Webinar

CPE Process Deadline: September 18, 2026

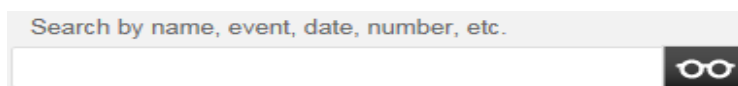
Access Code: _____
Announced at end of the session. You will need this to process your credit.

Detailed Instructions to process CPE credit

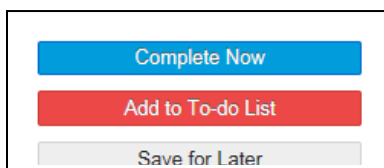
Participants in this CPE program - You will need to create your own account on CESally.com in order to access the CPE program, do the evaluation, and submit for credit. *(Please note: Participants must attend the program and complete an evaluation to receive credit per ACPE and ICHP policy. Attendance lists will be submitted.)*

To set up your account:

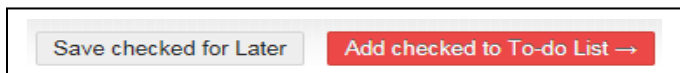
1. Go to www.CESally.com and click on "Sign Up!" Or log in with your existing CESally.com account. For HELP at any point, click on the HELP tab or go to: <https://www.cesally.com/help/>.
2. Select a username and password and complete the Sign Up process (if new).
 - Enter your NABP eProfile ID and birth day as MMDD when prompted. CESally.com will check with NABP/CPE Monitor in real time, to confirm the NABP eProfile and birth day are a valid account.
3. Once you have created your account, or logged in, use the Search Box in the upper right corner to find your activity by typing in the title. You have several options for completing now or saving for later.



4. Identify the program attended and choose between the following options:
 - a) Click on that Activity title to open the information page, and you will see your options in the right hand column on the information page.



- b) OR Click on the checkbox inside the small information box, then see your options on webpage.



5. Choose from either a) or b) above, to **Complete Now**, **Save for Later**, OR **ADD to To-do List**.
 - a) If you choose **Complete Now**, follow the directions on the webpage: verify your attendance, provide the session ACCESS code that was given to you during the program, and complete an evaluation of the activity and the speaker(s). The status box indicates where you are in the process.
 - b) If you **Save for Later** or **Add to To-do List**, when you are ready to complete, please go to **To Do List**, click on **Start To-do List**. Follow the directions on the webpage: verify your attendance, provide the session ACCESS code, and complete an evaluation of the activity and the speaker(s). The status box indicates where you are in the process.
6. Click **Go To Next Step** at the bottom of the page, as you finalize each step in the process.
7. Click on **Report CE**. Your CPE credit will be uploaded to CPE Monitor automatically upon **successful** completion and **submission** of your evaluation. *Please watch for confirmation of your submissions.*
8. Go to <https://napb.pharmacy/> and CLICK on the CPE Monitor link to log into your personal CPE Monitor account to download a credit transcript.

Please honor the ICHP CPE processing deadline! For any questions, contact us at members@ichpnet.org.