

11.0 PERFORMANCE REQUIREMENTS FOR THE BOARD, OFFICERS, AND REPRESENTATIVES OF ICHP

1. The minimum expected performance requirements for meeting attendance is:
 - a. Board of Director Meetings
 - i. Members and ex-officio members of the Board shall attend a majority of the scheduled meetings of the Board.
 - b. Divisions, Committees, & Networks Meetings
 - i. Directors and leaders shall facilitate the scheduled meetings of the Division, Committee, Network or Practice Group. If unable to attend a meeting, they must designate the Director-elect or an alternate to direct the meeting.
 - c. Affiliate Chapter Meetings
 - i. Affiliate Chapter officers shall facilitate the scheduled meetings of their respective Affiliate Chapter. If unable to attend a meeting, they must designate an alternate to direct the meeting.
2. Division meetings shall be convened at least 8 times per year.
3. Committee and Network meetings shall be convened at least 4 times per year.
4. The minimum expected performance requirements for Reports is:
 - a. Positions within ICHP with reporting responsibilities, whether by Bylaw or policy, shall submit all required reports by the established due dates.
5. Affiliate Chapter Presidents are encouraged to hold regular chapter business meetings where activities, initiatives, actions, etc. of ICHP are presented to the membership.
6. Attendance at the Leadership Retreat is expected of the following:
 - a. Elected and Ex-officio members of the Board of Directors
 - b. Division Director-elects
 - c. Officer-elects
 - d. Affiliate Chapter Officer-elects
 - e. Network Chairs
 - f. Network Chair-elects
7. Attendance at the Annual ICHP and Spring Meeting is expected.
8. Attendance is encouraged but not required:
 - a. ICHP/IPhA Legislative Day
 - b. Illinois Board of Pharmacy meetings