

ICHP Board of Directors Meeting

3:30-5:00 p.m. Friday, November 13, 2020

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/809262477>

You can also dial in using your phone. United States: +1 (872) 240-3311 Access Code: 809-262-477

<u>TOPIC</u>	<u>ACTION</u>	<u>PERSON</u>
I. Call to Order	Meeting called to order at 3:30pm	J. Arnoldi
II. Announcements/Introductions	No announcements.	Board
III. Board Responsibilities, Confidentiality, Conflicts of Interest **	Conflict of interest requested if missing by a Board member. Financial documents and discussions should remain confidential. Individuals who believe they may have a conflict of interest should announce it before discussion begins and the Board should make the final decision.	S. Meyers
IV. Approval of Minutes– July 29, 2020 **	Minutes as previously submitted; <i>Accepted</i> by the Board	E. Rainville
V. Treasurer’s Report a. Financial Reports – October 31, 2020 ** b. 990T Tax Forms** c. 2021 ICHP Budget**	a. Balance Sheet and Projected Profit & Loss Budget vs. Actual Report covering through October 31, 2020 have been distributed. ICHP continues to have a strong cash position with over \$1.6 million in cash equivalent assets and total assets of nearly \$3.8 million. Currently about \$16,000 over budget .PTCB income is not posted yet. b. Only thing of note: Loss of \$51,000 from Building and depreciation (as expected). c. 2021 Budget distributed. Board will be solicited for e-approval.	M. Weaver M. Weaver M. Weaver
VI. Unfinished Business a. Election Results	President-Elect: Kathryn Schultz Treasurer-Elect: Bernice Man Treasurer: Mike Weaver (1 year) Director-Elect of Government Affairs: Peter Couri Director-Elect of Organizational Affairs: Lara Ellinger Director-Elect of Professional Affairs: Megan Corrigan Director-Elect of New Practitioners Network: Justin Moore Northern Director-Elect: R. Jason Orr Central Director-Elect: Karin Terry Southern Director Elect: Erika Diericx	S Meyers
VII. New Business a. Secretary appointment b. ASHP Council Endorsements**	a. Since the Secretary-elect, Bryan McCarthy, has taken a new position out-of-state, Anthony (Tony) Scott has agreed to be Acting Secretary until elections can take place. Ed will continue to assist with this transition. Board approved Tony as Acting- Secretary elect. b. Re-appointments are Bernice Man, Amy Boblitt, Chris, Crank and Justin Moore. Board approved appointments.	J. Arnoldi S. Meyers
VIII. Reports – Staff, Officers, a. Executive Vice President i. Membership Report**	a. i – The membership report was distributed in the packet. Currently 1348 individual members; including 304 technicians and 387 students. Some decrease noted. Please contact any individuals	S. Meyers

ii. BOP Update**	on delinquent list you know personally and remind them to renew.	S. Meyers
iii. Task Force Report**	ii – The Board of Pharmacy met in September. Items presented: District IV October meeting to discuss pharmacy response to Covid pandemic; conflict between State and newHHS Executive Order allowing pharmacists to administer vaccinations; initiation of IDPH Mass Vaccination Planning Group. November meeting was very short and minimal action, other than moving ahead with technicians approval for administering vaccinations. ICHP has recommended Noelle Chapman to the Board.	S. Meyers
iv. CMS Sign on Letter**	iii – Report and Recommendations dated Nov 1, 2020 was presented to General Assembly. Full report provided to Board. Items addressed: Maintaining Error Records, Pharmacy Resident Exemption from 12hr shift, Mandatory Breaks and Lunch Period, Expansion of Standing Orders, and appointment of a new task force dealing with Pharmacy Reimbursement and Pharmacist Remuneration. These items will not likely be acted upon until the Spring Sessionn.	S. Meyers
b. VP of Professionals Services	iv – Letter provided. Request that CMS make permanent the current temporary regulatory flexibility allowing physicians to provide direct supervision of clinical staff virtually, using real-time audio/video technology.	T. Wegner
c. President	b. Awaiting to hear from Great Lakes for CE accreditation for 2021.	J Arnoldi
d. Immediate Past President	c. Report provided. Presidential theme is “Building Bridges.” Leadership Retreat was earlier today.	C. Vogler
i. Nominations Committee	d.i.Report in packet. Offices open for election in 2021: President-elect, Secretary-elect, Secretary (1 year term), Director-elect for Educational Affairs, Director-elect for Marketing Affairs, Technician Representative-elect, Chair-elect for New Practitioners Network. Send in names of potential candidates.	K. Schultz
e. President-Elect	e.Nothing to report.	
IX. Reports – Divisions, Committees and Networks		
a. Educational Affairs **	a. Report in packet.	D. Martin
i. Annual Meeting Report	i. Annual Meeting, conducted ‘virtually’ had 384 registrants which was less than past year.	D. Martin
ii. Spring Meeting Update	ii.Spring meeting to be held March 19, 20, ‘virtually’ and jointly with MSHP. Call for Posters going out.	D. Martin
iii. Diversity Webinars	lii Completed 3 webinars, plan to continue future programs.	D. Martin
iv. Opioid Educ Grant	lv Applied for grant to have programming for 2021.	S. Karina
b. Government Affairs		

c. Marketing Affairs	b. Report in packet. PAC funds allocated. No new legislative items due to Covid. Working on collaborative effort allowing technicians to provide vaccinations. Considering more trivia events for PAC funds.	D. Kolanczyk
d. Organizational Affairs	c. Report in packet. Initiatives in progress to address recruitment & membership engagement. Provided Pharmacy Week 20% coupon for new and renewing members. Public Health Outreach Committee chaired by Scott Drabant are monthly meetings. Partial list of activities include 'Double Dose' evaluation, promoting Network involvement, polling members through Facebook postings, Leadership profiles in KeePosted, recognizing newly certified technicians..	E. Wozniak
e. Professional Affairs	d. Report in packet. Continued work on website with reduced menus. Working on new Student/Resident Research Surveys policy.	A. Boblitt
	e. Report in packet. 4 Position Statements needing approval: Basic and Necessary Patient-Care Pharmacy Svcs, Competency Assessment for Pharmacy personnel, Direct-to-Consumer Advertising of Prescription, and Non-prescription Medications, Maintaining a Statewide Poison Information Center System. Board approved. Other Position Statements being reviewed (Revised Statements in packet): Medication Therapy Management Services, Non-Physician Healthcare Provider Status, Political Candidate Endorsement, Preventing Drug Diversion and Counterfeiting, Quality Sterile Products, Social Media (removal), and Training, Certification and Employment of Pharmacy Technicians. Scott will send out Statements with proposed changes to the Board after meeting. Awards for Best Practice and Student Chapter were presented.	
f. Central Region Director	f. No report.	J. Downen
g. Northern Region Director	g. Report in packet. 2020 CE survey results and considerations for providing 'virtual' meetings.	A. Hyderi
h. Southern Region Director	h. No report.	J. Sheley
i. KeePosted Committee	i. Report in packet. A lot of submissions received. Need Professional Affairs articles. Streamline columns (such as the Leadership Spotlight)and tracking digital metrics.	J. Phillips
j. Ambulatory Care Network	j. No report.	B. Dolan

<p>k. New Practitioner Network</p> <p>l. Pharmacy Director Network</p> <p>m. Pharmacy Informatics and Technology Network</p> <p>n. Pharmacy Technician Network</p> <p>o. Residency Leaders Network</p> <p>p. Small and Rural Hospital Network</p>	<p>k. Report in packet. Mentorship Program: Only 16 Mentors but 30 Mentees. Need more Mentors. Assessment identified internship list as possible student resource.</p> <p>l. No meetings since Feb. Still responding to surveys.</p> <p>m. Transition to Network and conducted first meeting in Oct. Next meeting in Dec and meeting every other month. Seeking new members.</p> <p>n. Met in August. No new recruits. Meeting times changed to 5-6pm. Submitted Nov KeePosted article.</p> <p>o. Report in packet: 5 conference calls so far with 38 participants. Topics included: Licensing and on-boarding of new residents • Impact of remote learning on residency applicants • Wellness program ideas • Recruitment – local, regional and national • Promoting diversity in your residency program</p> <p>p. No report</p>	<p>M. Pop</p> <p>S. Meyers</p> <p>H. Harper</p> <p>B. Ohrmund</p> <p>N. Flint</p> <p>T. Gorden</p>
<p>X. Reports – Technician/Student Chapters/Other</p> <p>a. Technician Representative</p> <p>b. Midwestern University</p> <p>c. University of Illinois at Chicago</p> <p>d. Southern Illinois University at Edwardsville</p> <p>e. Chicago State University</p> <p>f. Rosalind Franklin University</p> <p>g. Roosevelt University</p>	<p>a. No report .</p> <p>b. No report.</p> <p>c. No report .</p> <p>d. Report in packet. Activities include attending NPN meetings, submitted KeePosted article, and networking time and initiating a Residency panel.</p> <p>e. No report</p> <p>f. Report in packet. Activities included CV workshops, Covid information and fundraiser event</p> <p>g. No report</p>	<p>B. Ohrmund</p> <p>R. Sumara</p> <p>M. Forst/M. Stone</p> <p>J. Shiau</p> <p>J. McCoy</p> <p>N. Alwawi</p> <p>A.Naserallah</p>
<p>XI. Other Business / Reports</p> <p>a. Pharmacy Technician Certification Board</p> <p>b. ICHP Pharmacy Action Fund</p> <p>c. ICHP Building Company LLC</p>	<p>a. Annual meeting in October. 66% of Board will be new in January. Chris will become Chairman. Several new Certificate certifications added. Testing numbers have increased to 'normal' levels.</p> <p>b. Financial report in packet. \$2080 raised this year and \$1500 distributed.</p> <p>c. Financial report in packet. As of February 2021 all space will be full for first time.</p>	<p>S. Meyers</p> <p>S. Meyers</p> <p>S. Meyers</p>
<p>XII. Summary of Actions Taken/ Task Assignments</p>	<ul style="list-style-type: none"> Accepted the July 29, 2020 Minutes Accepted 990 Tax Form. Approved Tony Scott as Secretary elect Approved appointments to ASHP Council Accepted 4 Position Statements 	<p>J. Arnoldi</p>

XIII. Next Meeting Notice – January 20, 2021. Conference Call	Information	J. Arnoldi
XIV. Adjournment	Adjournment was called at 4:58pm	J. Arnoldi

ICHP BOARD OF DIRECTORS MEETING ATTENDANCE		
Carrie Vogler	Immediate Past President*	P
Jennifer Arnoldi	President*	P
Kathryn Schultz	President-Elect*	P
Ed Rainville	Secretary*	P
Tony Scott	Acting Secretary	P
Mike Weaver	Acting-Treasurer*	P
Bernice Man	Treasurer -elect	P
Becky Ohrmund	Technician Representative*	P
	Technician Representative-elect	-
Denise Kolanczyk	Director, Marketing-Affairs*	P
	Director-elect, Marketing Affairs	-
David Martin	Director, Educational Affairs*	P
	Director-elect, Educational Affairs	-
Elise Wozniak	Director, Organizational Affairs*	P
Lara Ellinger	Director-elect, Organizational Affairs	
Amy Boblitt	Director, Professional Affairs*	P
Megan Corrigan	Director-elect, Professional Affairs	P
Sharon Karina	Director, Government Affairs*	P
Peter Couri	Director-elect, Government Affairs	E
Marianne Pop	Chair, New Practitioners Network	P
Justin Moore	Chair-Elect, New Practitioners Network	P
Bridget Dolan	Ambulatory Care Network, Chair	-
Tara Vickery Gorden	Small and Rural Hosp Network, Chair	-
Alifiya Hyderi	Northern Region Director*	P
R. Jason Orr	Northern Region Director-Elect	P
Julie Downen	Central Region Director*	P
Karin Terry	Central Region Director-elect	
Jared Sheley	Southern Region Director*	
Erika Diericx	Southern Region Director-elect	
Scott Meyers	Executive Vice President*	P
Chris Crank	Executive Vice President-elect	P
Heather Harper	Pharmacy Information and Technology Network, Chair	P
R Sumara	MWU CCP Student Chapter President	-
M Frost	UIC COP Student Chapter President	-
M Stone	UIC Rockford Student Chapter President	-
Justin Shiau	SIUE Student President	P
Justine McCoy	CSU-ICHP Student President	-
A Naserallah	Roosevelt University Student President	-
N Alwawi	Rosalind Franklin Student President	-
Jennifer Phillips	Editor, <i>KeePosted</i> and Chairman on the <i>KeePosted</i> committee	P
Milena Murray	Assistant Editor, <i>KeePosted</i>	P
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P
Melissa Dyrdaahl	Communications Manager	-
Natalie Tucker	Past NPN Chair	P
Mike McEvoy	Past President	P
Jim Dorociak	Past President	P
P= Present; E= Excused; * = voting member of the board		