

ICHP Board of Directors Meeting

1:00 – 3:00 p.m. Wednesday, January 20, 2021

Please join my meeting from your computer, tablet or smartphone. <https://ichpnet-org.zoom.us/j/87940179930?pwd=U1FGNEk2YjYwQnd4VE5TeGNPbHc5dz09> You can also dial in using your phone. United States: 1-312-626-6799 Meeting ID: 879 4017 9930

<u>TOPIC</u>	<u>ACTION</u>	<u>PERSON</u>
I. Call to Order	Meeting called to order at 1:07 pm	J. Arnoldi
II. Announcements/Introductions	No announcements.	Board
III. Board Responsibilities, Confidentiality, Conflicts of Interest **	Conflict of interest requested if missing by a Board member. Financial documents and discussions should remain confidential. Individuals who believe they may have a conflict of interest should announce it before discussion begins and the Board should make the final decision. Those missing COI document will be contacted.	C. Crank
IV. Approval of Minutes– November 13, 2020 **	Minutes as previously submitted; <i>Accepted</i> by the Board	E. Rainville
V. Treasurer’s Report a. 2020 ICHP Financial Report ** b. Revised 2021 ICHP Budget**	a. Balance Sheet and Projected Profit & Loss Budget vs. Actual Report covering all of 2020 have been distributed. ICHP continues to have a strong cash position with over \$1.4 million in cash equivalent assets and total assets of nearly \$3.5 million. However, this represents a decrease in approximately \$200,000 from the totals at the end of 2019. Projected 2021 budget shows a ‘break even’ between assets and expenditures. b. A Revised 2021 Budget projection was presented comparing virtual vs. live meetings. Increased income include ICHP accrediting CE for Great Lakes Residency Showcase, health insurance changes, elimination of Legislative Day and virtual Spring and Fall Meetings. Building expenses of about \$200,000 is expected. Estimated profit of \$5100 is projected for the 2021 year. 2021 Budget approved including virtual Annual meeting.	M. Weaver M. Weaver
VI. Unfinished Business a. Endorsement of ASHP Letters	a. Copies of letters co-signed by ICHP: to CMS advocating making CMS Virtual Supervision Flexibility Permanent; to President-elect Biden to deploy Federal resources alongside hospitals and community pharmacies to vaccinate Americans; to CDC advocating need for Transparency in COVID-19 Vaccine Delivery Schedule. Suggestion to make Government Affairs Director aware of these type letters in the future.	C. Crank

<p>VII. New Business</p> <p>a. ICHP Secretary appointment</p> <p>b. 2021 ASHP House of Delegates</p>	<p>a. Secretary-elect Anthony (Tony) Scott has taken a position in Georgia. Carol Heunisch has agreed to be the new Secretary-elect until elections. Ed will continue to assist with this transition. Board approved Carol as Secretary elect until end of year.</p> <p>b. Delegates: Charlene Hope (2021), Bernice Man (2021), Noelle Chapman (2021-22), Andy Donnelly (2021-22) Carrie Vogler (2021-22). 2021 Alternates: Travis Hunerdosse, Alifiya Hyderi, Mary Moody, Jennifer Phillips, Carrie Sincak, Chris Crank, Trish Wegner</p>	<p>J. Arnoldi</p> <p>C. Crank</p>
<p>VIII. Reports – Staff, Officers,</p> <p>a. Executive Vice President</p> <p>i. Membership Report**</p> <p>ii. BOP Update**</p> <p>iii. Task Force Report**</p> <p>b. Vice President of Professionals Services</p> <p>c. President</p> <p>d. Immediate Past President</p> <p>i. Nominations Committee</p>	<p>a. i – The membership report was distributed in the packet. Currently 1239 individual members; including 274 technicians and 332 students. Continued slight decrease noted; Pandemic probably contributed to this. ‘Institutional’ membership coming soon will hopefully boost these numbers. Please contact any individuals on delinquent list you know personally and remind them to renew.</p> <p>ii – The Board of Pharmacy held Jan 12. NABP is hosting an interactive member forum on 1/27/2021. Items addressed: HHS allowing pharmacists and technicians administer COVID and influenza vaccines in children 3-18 years of age; emergency proclamation stated that pharmacy students must be supervised by a pharmacist (RN and providers exempt for now); will investigate further FDA MOU on 503A compounders and if technician need to obtain sexual harassment CE yearly; assess future approval of virtual formal Technician training programs; and Legislative summary. Next meeting is March 9 and is open.</p> <p>iii – New administrative rules are being written.</p> <p>b. Great Lakes Residency Showcase approved ICHP as provider for CE accreditation for 2021.</p> <p>c. Report in packet. Attended Leadership Retreat addressing ‘Why’ behind organization and collected suggestions for 2021 and shared with leaders. Attended ASHP Presidents’ Retreat and monthly Exec Committee meetings.</p> <p>d.i.Report in packet. Offices open for election in 2021: President-elect, Secretary-elect, Secretary (1 year term), Director-elect for Educational Affairs, Director-elect for Marketing Affairs, Technician Representative-elect, Chair-elect for New Practitioners Network. Send in names of potential</p>	<p>C. Crank</p> <p>C. Crank</p> <p>C. Crank</p> <p>T. Wegner</p> <p>J Arnoldi</p> <p>C. Vogler</p>

<p>e. President-Elect</p>	<p>candidates. Committee members needed for Metro East, Northern Illinois, Sangamiss, Southern Illinois, Sugar Creek, West Central. Exec VP evaluation is due in May. Invitations for input will be sent out in April</p> <p>e.Nothing to report.</p>	<p>K. Schultz</p>
<p>IX. Reports – Divisions, Committees and Networks</p> <p>a. Educational Affairs **</p> <p>b. Government Affairs</p> <p>c. Marketing Affairs</p> <p>d. Organizational Affairs i.Policy Review</p> <p>e. Professional Affairs i.Position Statements</p> <p>f. Central Region Director</p> <p>g. Northern Region Director</p>	<p>a. Report in packet. Reviewed Annual Meeting evaluations; 22 posters submitted for Spring meeting (March 19, 20), to be held jointly with MSHP, including Informal networking session being planned for March 18th; Education Needs Assessment and call for Annual Meeting volunteers coming our soon.</p> <p>b. Report in packet. Prescription Drug Pricing Transparency bill and amendment to IL Controlled Substances Act were described. Upcoming 16 healthcare bills for 102nd Session. Future PAC fund raising event.</p> <p>c. Report in packet. Goals include increasing utilization of social media, recruitment & retention efforts , and technician involvement. Public Health Outreach Committee chaired by Scott Drabant are Facebook postings and polling questions and Biden letter advocating for COVID Taskforce pharmacy representation. KeePosted submissions include leadership profiles in KeePosted and newly certified technicians.</p> <p>d. Report in packet. Activities include Feb KeePosted article and reviewing policies and procedures posted on website and creating a new policy on Student/Resident Research Surveys is planned.</p> <p>i. Reviewed draft of section 1.00 Introduction outlining formatting for all policies. A BOD vote will be taken at next meeting.</p> <p>e. Report in packet. i.7 Position Statements needing approval: (Revised Statements in packet): Medication Therapy Management Services, Non-Physician Healthcare Provider Status, Political Candidate Endorsement, Preventing Drug Diversion and Counterfeiting, Quality Sterile Products, Social Media (removal), and Training, Certification and Employment of Pharmacy Technicians. All Statements changes were approved. Other activities: Searching for Best Practice Award sponsor and editing application for Student Chapter award to include PEARLS request.</p> <p>f. Report in packet. Upcoming CE programs, budget breakdown and current project includes Sugar Creek Society operation.</p> <p>g. Report in packet. CE programs and roundtables to discuss clinical practice</p>	<p>D. Martin</p> <p>C. Crank</p> <p>C. Crank/D Kolanczyk</p> <p>E. Wozniak</p> <p>A. Boblitt</p> <p>J. Downen</p> <p>J. Orr</p>

<p>h. Southern Region Director i. KeePosted Committee</p> <p>j. Ambulatory Care Network</p> <p>k. New Practitioner Network</p> <p>l. Pharmacy Director Network</p> <p>m. Pharmacy Informatics and Technology Network n. Pharmacy Technician Network</p> <p>o. Residency Leaders Network</p> <p>p. Small and Rural Hospital Network</p>	<p>around the Chicagoland.</p> <p>h. No report. i. Report in packet. Streamlining columns and tracking on-line digital metrics and CE completion j. Report in packet. Activities include Feb KeePosted article, Ambulatory Care pharmacist ‘elevator pitch’ and evaluation, and coordinating a student ambulatory care question and answer session.</p> <p>k. Report in packet. Activities include March KeePosted article, recruiting for new mentors for Mentorship program, and developing an internship list and a journal club are under consideration. l. Zoom meeting planned with all IL Directors invited. m. No report. n. No report. Met last week and reviewed educational needs. Board members asked to help recruit more technicians to join. Institutional memberships will help. o. No report. p. No report</p>	<p>J. Sheley J. Philllips</p> <p>J. Arnoldi</p> <p>M. Pop</p> <p>C. Crank</p> <p>H. Harper</p> <p>B. Ohrmund</p> <p>N. Flint</p> <p>T. Gorden</p>
<p>X. Reports – Technician/Student Chapters/Other</p> <p>a. Midwestern University b. University of Illinois at Chicago c. Southern Illinois University at Edwardsville d. Chicago State University e. Rosalind Franklin University f. Roosevelt University</p>	<p>a. No report. b. No report .</p> <p>c. Report in packet. Past and future activities outlined. d. No report e. No report f. No report</p>	<p>R. Sumara M. Forst/M. Stone</p> <p>J. Shiau</p> <p>J. McCoy N. Alwawi A.Naserallah</p>
<p>XI. Other Business / Reports</p> <p>a. Pharmacy Technician Certification Board b. ICHP Pharmacy Action Fund c. ICHP Building Company LLC</p>	<p>a. Chris will be a Board of Governors and take on as Chair for the coming year. New certificate programs coming out. b. Financial report in packet. Almost \$18,000 in assets and \$15000 in contributions. c. Financial report in packet. As of February 2021 all space will be full for first time. This will help reduce financial burden to ICHP.</p>	<p>C.Crank</p> <p>C.Crank</p> <p>C.Crank</p>
<p>XII. Summary of Actions Taken/ Task Assignments</p>	<ul style="list-style-type: none"> • Accepted the November 13, 2020 Minutes • Approved 2021 Budget • Approved Carol Heunisch as Secretary elect • Approved 7 Position Statement revisions 	<p>J. Arnoldi</p>
<p>XIII. Next Meeting Notice – March 17, 2021.</p>	<p>Information</p>	<p>J. Arnoldi</p>

Conference Call		
XIV. Adjournment	Adjournment was called at 2:45pm	J. Arnoldi

ICHP BOARD OF DIRECTORS MEETING ATTENDANCE		
Carrie Vogler	Immediate Past President*	P
Jennifer Arnoldi	President*	P
Kathryn Schultz	President-Elect*	P
Ed Rainville	Secretary*	P
	Acting Secretary	
Mike Weaver	Acting-Treasurer*	P
Bernice Man	Treasurer -elect	P
Becky Ohrmund	Technician Representative*	P
	Technician Representative-elect	-
Denise Kolanczyk	Director, Marketing-Affairs*	P
	Director-elect, Marketing Affairs	-
David Martin	Director, Educational Affairs*	P
	Director-elect, Educational Affairs	-
Elise Wozniak	Director, Organizational Affairs*	P
Lara Ellinger	Director-elect, Organizational Affairs	
Amy Boblitt	Director, Professional Affairs*	P
Megan Corrigan	Director-elect, Professional Affairs	P
Sharon Karina	Director, Government Affairs*	E
Peter Couri	Director-elect, Government Affairs	P
Marianne Pop	Chair, New Practitioners Network*	P
Justin Moore	Chair-Elect, New Practitioners Network	-
Bridget Dolan	Ambulatory Care Network, Chair	P
Tara Vickery Gorden	Small and Rural Hosp Network, Chair	P
Alifiya Hyderi	Northern Region Director*	P
R. Jason Orr	Northern Region Director-Elect	P
Julie Downen	Central Region Director*	-
Karin Terry	Central Region Director-elect	-
Jared Sheley	Southern Region Director*	P
Erika Diericx	Southern Region Director-elect	-
Chris Crank	Executive Vice President*	P
Heather Harper	Pharmacy Information and Technology Network, Chair	-
R Sumara	MWU CCP Student Chapter President	-
M Frost	UIC COP Student Chapter President	-
M Stone	UIC Rockford Student Chapter President	-
Justin Shiao	SIUE Student President	-
Justine McCoy	CSU-ICHP Student President	-
A Naserallah	Roosevelt University Student President	-
N Alwawi	Rosalind Franklin Student President	-
Jennifer Phillips	Editor, <i>KeePosted</i> and Chairman on the <i>KeePosted</i> committee	P
Milena Murray	☒ Assistant Editor, <i>KeePosted</i>	P
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P
Melissa Dyr Dahl	Communications Manager	-

P= Present; E= Excused; * = voting member of the board	
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