

ICHP Board of Directors Meeting Minutes
1:00-3:30 p.m.
Wednesday, January 22, 2020

<u>TOPIC</u>	<u>ACTION</u>	<u>PERSON</u>
I. Call to Order	Meeting called to order at 1:06 pm	C. Vogler
II. Announcements/Introductions	Information	Board
III. Board Responsibilities, Confidentiality, Conflicts of Interest **	ASHP webinar on Board Responsibilities and Confidentiality is available to Board Members. Need to read, sign and turn in COI and Rejection of Workers' Compensation documents.	S. Meyers
IV. Approval of Minutes– November 16, 2019**	Minutes as previously submitted; <i>accepted</i> by the Board without additions or corrections. Minutes will be sent to Carrie and Scott immediately following the meeting. Carrie and Scott will share with directors for review/edits prior to approval.	E. Rainville
V. Treasurer's Report a. Financial Report – December 31, 2019 **	Balance Sheet and Consolidated Balance Sheet covering through December 2019 have been distributed. Total asset at \$3.7million. Meetings and Tech Topics incomes are doing well. Board voted to approve budget.	C. Crank
VI. Unfinished Business a. N/A	a. N/A	S Meyers
VII. New Business a. Merger discussion with IPhA**	a. IPhA Executive Director visited the ICHP office on January 16th to request ICHP and IPhA Exec Committees meet to discuss the possibility of merging. History of both organizations dates back to the 1980s. Discussion regarding timing – it will be prudent to complete our Exec VP search prior to engaging in discussions. Discussion regarding advocacy potential. Can discuss at next board meeting. Board voted to approve tabling Merger discussion until next Board meeting.	S. Meyers
VIII. Reports – Staff, Officers, a. Executive Vice President	a.i. The membership report was distributed. Please contact any individuals on delinquent list you know personally and remind them to renew.	S. Meyers

<ul style="list-style-type: none"> i. Membership Report ** ii. Board of Pharmacy Update ** 	<p>Recent membership jump attributed to new required Sexual Harassment CE. Looking at potential group membership. a.ii. Pharmacy Board Jan 14th meeting summary were distributed. Board members in the March/April Multi-State Pharmacy Jurisprudence Exam will be writing new questions for Ill exam. NABP Annual Meeting in May. Board answered questions related to newly approved Sexual Harassment Prevention CE and Pharmacy Working Condition requirements, provided. We have tried to avoid creating Board exemptions for institutional/health-system pharmacy with respect to clocking in/out for lunch. Consideration for ICHP to produce or facilitate Q&A resource for Practice Act revision interpretations and revisions. Legislative Review, and indicated 2 new inspector would be hired. Next meeting is March 10th in Chicago.</p>	<p>S. Meyers</p>
<ul style="list-style-type: none"> b. Vice President of Professional Services 	<p>b. ‘Opioid’ Grant submitted to Cook County Public Health. Working with Great Lakes for accreditations. Working with Great Lakes Residency Research conference to finalize contract.</p>	<p>T. Wegner</p>
<ul style="list-style-type: none"> c. President <ul style="list-style-type: none"> i.Exec VP Search Comm** ii.Division Action Items 	<p>c. i. Applications deadline Feb 1. Interested candidates need to apply before deadline. Telephone interviews are starting soon. ii. Divisions need to complete Google document indicating an action item to promote engagement.</p>	<p>C. Vogler</p>
<ul style="list-style-type: none"> d. Immediate Past President <ul style="list-style-type: none"> i. Nominations Committee ** 	<p>d.i. Committee members identified for 2020. Positions open: President-elect Treasurer-elect, Directors-elect for Government Affairs, Organizational Affairs, Professional Affairs, Northern Region, Central Region, Southern Region, and New Practitioners Network Chair-elect.</p>	<p>N. Chapman</p>
<ul style="list-style-type: none"> e. President-Elect <ul style="list-style-type: none"> i. Town Hall Recs ** 	<p>e.i. Town Hall Recommendations have been distributed, obsolete items will be removed and document revised prior to the Spring Meeting.</p>	<p>J. Arnoldi</p>
<p>IX. Reports – Divisions, Committees and Networks</p> <ul style="list-style-type: none"> a. Educational Affairs <ul style="list-style-type: none"> i.Opioid Task Force b. Government Affairs 	<p>a. Report in packet. Planning completed for March 27-28, 2020 Spring Meeting in East Peoria, IL ICHP Meeting Structure Subcommittee is ongoing. Champions Webinars are planned through 2020. a.i. Grant submitted to CCDPH, waiting to hear back</p> <p>b. Report in packet. Pharmacy Practice Act renewed.</p>	<p>D. Martin</p> <p>S. Karina</p>

	<p>2020 Task Force added 6 new members, Points of discussion include: <input type="checkbox"/> Ability for MDs to delegate to pharmacists <input type="checkbox"/> Prescription authority <input type="checkbox"/> Standard procedures for statewide standing orders (with the Illinois Medical Society and Department of Public Health) <input type="checkbox"/> Reimbursement issues <input type="checkbox"/> establishment of continuous quality improvement. ICHP partnered w/ ProCE to provide Sexual Harassment Training Requirement training free of charge. PAC fundraising will be done in the form of a game night at Spring Meeting. Legislative Day is April 22, 2020 – please consider joining.</p>	
<p>c. Marketing Affairs i. Organizational/Institutional Membership proposal.</p>	<p>c.i. Report in packet. Three goals identified. Info also presented on Increasing recruitment & membership engagement, Membership retention, Social Media, Facebook group, KeePosted, Eval of print edition, Technicians, and membership proposal. Proposal for ‘group organizational/institutional membership’ discount distributed (Pharmacy Dept with 5 or more new members) was presented. Board voted to approve.</p>	<p>B. Man</p>
<p>d. Organizational Affairs</p>	<p>d. Report in packet. Residency Leaders Network Proposal has been approved by the board and will be announced to the membership in the February KeePosted.</p>	<p>E. Wozniak</p>
<p>e. Professional Affairs i. Position Statement- Recognition of Specialties w/in Pharmacy</p>	<p>e. Report in packet. Revisions to Position Statement Recognition of Specialties Within Pharmacy was distributed, reviewed and voted to approve. Working on revising toolkits.</p>	<p>A. Boblitt</p>
<p>f. Central Region Director</p>	<p>f. No report.</p>	<p>J. Downen</p>
<p>g. Northern Region Director</p>	<p>g. Requested a list of Champions in the region.</p>	<p>A. Hyderi</p>
<p>h. Southern Region Director</p>	<p>h. No report</p>	<p>J. Sheley</p>
<p>i. KeePosted Committee Report</p>	<p>i. Report in packet. Reminders: “College Connection” articles need faculty advisor review and a signed photo-release is needed for non-ICHP members photos.</p>	<p>J. Phillips</p>
<p>j. New Practitioner Network</p>	<p>j. Report in packet. KeePosted article development. Discussion regarding mentoring program development.</p>	<p>N. Tucker</p>

<ul style="list-style-type: none"> k. Ambulatory Care Network l. Pharmacy Director Network m. Small/Rural Hosp Network 	<p>k. No report. Am Care Network provides topic ideas and speakers for our conferences. Working on Am Care in Illinois demographic list. IL DPH CDC Survey contributions. Group evaluating Pharmacy Practice Act for Task Force recommendations.</p> <p>l. No report. Director Dinner Feb 18th? Keeping directors informed of Practice Act changes.</p> <p>m. Discussion regarding low interest in the network. Scott to email network to determine if interest from critical access hospitals before next steps.</p>	<p>D. Majerczyk</p> <p>S. Meyers</p> <p>T. Gorden</p>
<p>X. Reports – Technician/Student Chapters/Other</p> <ul style="list-style-type: none"> a. Technician Representative b. Rosalind Franklin University c. Southern Illinois University at Edwardsville d. University of Illinois at Chicago e. Midwestern University, f. Chicago State University g. Roosevelt University 	<ul style="list-style-type: none"> a. Report in packet. Richard to engage network directors to mobilize technician engagement. Call for interest in KeePosted. PTCB advanced credential questions? Ask Becky. b. Report in packet c. Report in packet d. Report in packet. Some activities: Collaborating with ACCP chapter for journal club, Alumnae mixer being planned, Med Rec workshop, and Legislative Day primer e. Nothing to report f. Nothing to report g. Nothing to report 	<p>B. Ohrmund</p> <p>N. Shah</p> <p>K. Ingold</p> <p>J. Baker</p> <p>K. VanKuiken</p> <p>I. Khan</p> <p>S. Abduljiawad</p> <p>J. Balingit</p>
<p>B. Other Business / Reports</p> <ul style="list-style-type: none"> a. Pharmacy Tech Certification Bd** b. ICHP Pharmacy Action Fund ** c. ICHP Building Company LLC ** 	<ul style="list-style-type: none"> a. Launching PTCB Test 3.0. Dropping testing on sterile compounding and insurance adjudication from the certification exam. Next conference call in February. b. Financial Reports in packet. No contributions made yet this year. PAC fundraiser at Spring meeting. c. Financial Report (Balance Sheet) in packet. US Army doing renovation on last available unit. 	<p>S. Meyers</p> <p>S. Meyers</p> <p>S. Meyers</p>

C. Summary of Actions/Task assignments	<ul style="list-style-type: none"> - Accepted the November 16, 2019 Minutes - Accepted tabling of Exec Comm to discuss with IPhA merger proposal until next Board Meeting. - Board members to post goals for the year in the Google document distributed by Carrie. - Encourage teams to attend Spring Meeting in Peoria - Accepted group organizational/institutional membership' discount - Contact Bernice if you'd like to support the Public Health Subcommittee - Accepted the position statement for specialties in pharmacy. 	C.Vogler
D. Next Meeting Notice – March 27, 2020	March 27, 2020 8:30-10:30 a.m. In person at the ICHP Spring Meeting, East Peoria, IL	C. Vogler
E. Adjournment	Adjournment was called at 2:48pm	C. Vogler

ICHP BOARD OF DIRECTORS MEETING ATTENDANCE		
Noelle Chapman	Immediate Past President*	P
Carrie Vogler	President*	P
Jennifer Arnoldi	President-Elect*	P
Ed Rainville	Secretary*	P
Bryan McCarthy	Secretary-elect	P
Chris Crank	Treasurer*	P
	Treasurer -elect	-
Kristine VanKuiken	Technician Representative*	A
Becky Ohrmund	Technician Representative-elect	P
Bernice Man	Director, Marketing-Affairs*	P
Denise Kolanczyk	Director-elect, Marketing Affairs	P
David Martin	Director, Educational Affairs*	P
David Martin	Director-elect, Educational Affairs	-
Elise Wozniak	Director, Organizational Affairs*	P
	Director-elect, Organizational Affairs	-
Amy Boblitt	Director, Professional Affairs*	P
	Director-elect, Professional Affairs	-
Sharon Karina	Director, Government Affairs*	A
	Director-elect, Government Affairs	-
Natalie Tucker	Chair, New Practitioners Network	P
Marianne Pop	Chair-Elect, New Practitioners Network	P
Dan Majerczyk	Ambulatory Care Network, Chair	P
Tara Vickery Gorden	Small and Rural Hosp Network, Chair	P

Alifiya Hyderi	Northern Region Director*	P
	Northern Region Director-Elect	-
Julie Downen	Central Region Director*	P
	Central Region Director-elect	-
Jared Sheley	Southern Region Director*	A
	Southern Region Director-elect	-
Scott Meyers	Executive Vice President*	P
David Tjhio	Committee on Technology, Chair	A
Irum Khan	MWU CCP Student Chapter President	A
Josiah Baker	UIC COP Student Chapter President	P
Bill Clafshenkel	UIC Rockford Student Chapter President	A
Kristen Ingold	SIUE Student President	A
Sanad Abduljawad	CSU-ICHP Student President	A
Jeremy Fernandez Balingit	Roosevelt University Student President	A
Nimita Shah	Rosalind Franklin Student President	A
Jennifer Phillips	Editor, <i>KeePosted</i> and Chairman on the <i>KeePosted</i> committee	A
Milena McLaughlin	Assistant Editor, <i>KeePosted</i>	P
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P
P= Present; E= Excused; * = voting member of the board		