ICHP Board of Directors Meeting 1:00-3:00 p.m.

Wednesday, August 4, 2021

Please join my meeting from your computer, tablet or smartphone.

 $\underline{https://ichpnet-org.zoom.us/j/88530446467?pwd=WkM1V09YVzQ2V0Z3N1N3K1RvZG9IZz09}$

Phone: +1 312 626 6799 US (Chicago) Meeting ID: 885 3044 6467 Passcode: ICHP (4247)

<u>TOPIC</u>		<u>ACTION</u>	PERSON	
l.	Call to Order	Meeting called to order at 102 PM	J. Arnoldi	
II.	Announcements/Introductions	Student representatives were introduced: David Li, MWU Tara Tanriverdi, UIC Sara Gardner, SIUE Justine McCoy, CSU Naim Fasi, RFU Spencer Buyle, Roosevelt	Board	
III.	Board Responsibilities, Confidentiality, Conflicts of Interest **	Conflict of interest requested if missing by a Board member. Financial documents and discussions should remain confidential. Individuals who believe they may have a conflict of interest should announce it before discussion begins and the Board should make the final decision.	C. Crank	
IV.	Approval of Minutes–May 26, 2021**	Minutes as previously submitted May 2021 meeting minutes Accepted by the Board	C. Heunisch	
v. a. b.	Treasurer's Report Financial Reports – January 1- June 30, 2021 ** Audit report	 a. Balance Sheet and Projected Profit & Loss Budget vs. Actual Report covering through June 30, 2021 have been distributed. ICHP continues to have a strong cash position with \$1.525 million in cash equivalent assets and total assets of \$3.15 million (including a \$901,239 investment in the building and a loan balance of \$648,491 to the Building LLC as a self-funded mortgage and a remodeling loan). PTCB royalty estimated at approximately \$51,667/month for 2021. Current report does not include any income from the Spring Meeting. b. The draft of the annual audit report was presented and accepted at the May 26 meeting. The final report has been received with no significant findings or changes from the draft report. Chris will forward the report to Board members for review and approval at the November meeting. 	M. Weaver C. Crank	
VI.	Unfinished Business None	a. None		

VII. **New Business Annual Meeting** i. Masking requirement ii. Moderators needed

- a. Annual Meeting
 - i.

J. Arnoldi

- Calendar 2021-2022
- c. 2021-2022 Board Nominations
- d. 2021 ICHP Awards
- e. ICHP Position Statements: **Professional Affairs**

b. ICHP Board of Directors

f. **KeePosted Editorial Board** Proposal

- Masking In light of current pandemic conditions, the Executive Committee discussed the need to require masks of all vendors and meeting attendees. The Executive Committee supports mandatory masking and made the recommendation to the Board. In addition, options were discussed for refunding registration fees for those who may have already registered and now choose not to attend due to required masking. A suggestion was made to allow for a meeting credit with a 1-year limit, with a full refund of the registration fee if the credit was declined. The Board approved mandatory masking at the Annual Meeting, offer of a credit registration to those who choose not to attend, and full refund if the credit is declined.
- ii. Moderators

Trish noted that there a number of open slots for moderators (refer to schedule in meeting materials pages 29-35). Often these slots are filled by Board members, and Trish requested that everyone send their first and second choices to her by Tuesday August 10. A moderator script and educational session via phone are provided for those who serve as moderators.

T. Wegner

- The full calendar for 2021-2022 was presented by Chris (page 36). Of note, due dates for Board meeting materials submissions are included for planning and to allow enough time for members to review materials in advance of the actual meeting. This calendar will be forwarded as a separate document to all members by Chris.
- The current slate for the upcoming elections was presented by Carrie (page 38). The slate has been discussed by the Executive Committee, and the Nominations Committee will meet to finalize the slate with 2 candidates per position. The slate will then be shared back with the Board via email. Chris noted that for the 2022 elections, the timeline has been adjusted such that the slate will be ready for review by the Board at the August meeting.
- d. Information about the annual awards was sent via a separate email on Tuesday August 3. Chris will prepare a ballot such that Board members may cast their vote for award recipients. The Outstanding Volunteer Award is selected by the

C. Crank

C. Vogler

C. Crank

	Executive Committee. All awards will be presented at the Annual Meeting luncheon. e. Three position statements which were	
	reviewed at the May meeting were presented for final review: i. Disposal of Unused and Expired Patient Home medications and Supplies ii. Therapeutic Interchange iii. Tobacco, Tobacco Products, and Electronic Nicotine Delivery Systems and Vaping	A. Boblitt
	These recommendations were Accepted by the Board	
	f. The current structure of the editorial team includes the editor and assistant editor. Over the past few years, the number of article submissions has increased, and there has been expansion of the standard content, such as the addition of columns from the Ambulatory Network, PERALS, and Op/Ed. The proposal to add another editor was discussed, with a change in title (editor-in-chief, assistant and associate editors) as well as consideration of Board appointments for the positions. Currently the Bylaws have reference to the appointment and role of the editor only. The Organizational Affairs Division will review the proposal and reformat into standard text for discussion at the next meeting.	C. Crank/J. Phillips
VIII. Reports – Staff, Officers	a. Executive Vice President	C. Crank
a. Executive Vice President i. Membership Report**	i. The membership report was distributed in the packet. Currently 1,446 individual members; including 182 technicians and 302 students. There was a large increase in pharmacist members in April due to the purchase of memberships by Advocate-Aurora. Notably, technician membership numbers have dropped slightly, and student memberships and activities have been significantly impacted by the pandemic. Chris and Jen will be holding a Student Leadership Retreat on August 21 to highlight for students the importance of membership as well as the Residency Showcase at the Annual Meeting. Please contact any individuals on delinquent list you know personally and remind them to renew.	
ii. BOP Update**	 ii. The Board of Pharmacy met virtually in July. Items presented: NABP Annual Meeting was held May 13-14. A review of MPJE is upcoming, and members from state boards will be reviewing questions from their state for accuracy. Review will occur between August 9-September 10, 2021. No updates from IDFPR. Questions posed to Munaza Aman included: 	C. Crank

			 Pharmacy technician training as required by the Pharmacy Practice Act: if passed, SB 2172 would delay the start date of this requirement to January 1, 2024. Garth Reynolds asked whether Illinois planned on signing the FDA Memorandum of Understanding Certain Distributions of Compounded Drugs: a plan is being formulated and more information will be forthcoming. Legislative update was presented by Chris Crank. All of the bills listed below have passed both chambers and are awaiting signature by Governor Pritzker: HB 119 HB 135 HB 711 HB 2589 HB 3596 SB 579 SB 2172 Chris noted that the meetings have been fairly brief and not heavy on updates. There also hasn't been much progress in writing of Rules, such as for the resident 12-hour rule. 	
b.	Vice President of Professional Services	b. Nor	 Next meeting September 14, 2021 eport. 	T. Wegner
C.	President	c. Repo	ort provided in packet	J. Arnoldi
d.	Immediate Past President	d. No	report.	C. Vogler
e.	President-Elect	e. Repo	ort in packet.	K. Schultz
IX.	Reports – Divisions, Committees and Networks a. Educational Affairs **		Report in packet. Spring Meeting conducted with MSHP utilized a completely virtual platform with registration numbers similar to those for previously held live meetings. Annual Meeting planned for September 2021 and will be a live meeting with appropriate COVID precautions. The Diversity in Pharmacy webinar series has been completed, with positive feedback from attendees. Further diversity and inclusion training/education will be incorporated into ongoing educational	D. Martin

b. Govern	nment Affairs	b.	programs. The CCDH Opioid Education grant task force has continued to meet with continued work on educational programming throughout the year. Two different groups have been formed, the CDC Opioid Data to Action Task Force and the PMP Now Initiative. A website has been developed to house the educational materials, with free access to pharmacists and technicians. Champions webinars/CE Appetizers planned for the remainder of the year. The division has also reviewed and revised poster submission criteria. Report in packet. Several key pieces of legislation (HB 119, HB 711, HB 1745, HB 2589, HB 3497, SB 2172) have been sent to the Governor for signature. HB 135 and SB 579 have been signed. HB 135 allows for pharmacists to provide oral contraceptives under a collaborative practice agreement. In addition, it allows for pharmacists to contract with insurance companies to receive payment for services provided that are within scope of practice. SB 579 requires that facility-provided medications, specifically ophthalmic products provided as part of surgical procedures, are sent home with the patient, and follow legal requirements for prescription labeling. SB2008 PBM Reform has been reassigned.	P. Couri
c. Market	ting Affairs	c.	Report in packet.	D. Kolanczyk
d. Organi:	zational Affairs	d.	Report in packet. Policy and procedure review continues, with 6.00 Council officers under review currently. Following that, a review of the Constitution and Bylaws will begin.	E. Wozniak
e. Profess	sional Affairs	e.	Report in packet. Best Practice Award submissions in review as are Student Chapter Award submissions. Both to be announced at the Annual Meeting.	A. Boblitt
f. Centra	l Region Director	f.	There have been 7 CE events over the past year in Sangamiss and 3 in West Central.	J. Downen
g. Northe	ern Region Director	g.	Report in packet.	A. Hyderi
h. Southe	rn Region Director	h.	No report.	J. Sheley
i. KeePos	sted Committee	i.	Report in packet. Jen acknowledged the efforts of editors, numerous authors of articles and regular columns, Chris Crank and Scott Meyers for their timely contributions, and Melissa	J. Phillips

			Dyrdahl for successfully executing each edition of KeePosted.	
j.	Ambulatory Care Network	j.	Report in packet. Chris noted that several Network members met with their legislators about the Pharmacy and Medically Underserved Areas Enhancement Act.	B. Dolan
k.	New Practitioner Network	k.	Report in packet. Since compiling the annual report, the Network had one meeting and updated mentorship documents, planned for a KeePosted article about a successful mentorship relationship, highlighting Dan Majerczyk, and successfully identified 19 mentor/mentee pairs.	М. Рор
I.	Pharmacy Director Network	I.	Continuing to meet virtually. At the June meeting, most discussion was focused on technician issues, relative to shortages, training, and recruitment. Becky Ohrmund attended to lobby for Pharmacy Directors to promote membership for technicians and to create opportunities for technicians to participate in Technician Network meetings during work hours.	C. Crank
m.	Pharmacy Informatics and Technology Network	m.	Report in packet. Network has been successfully established and membership continues to grow. The group has been focused on identifying content and speakers for the Annual Meeting.	H. Harper
n.	Pharmacy Technician Network	n.	Report in packet. Continued efforts to grow the network as well as to enhance member engagement. July meeting yielded the largest number in attendance to date.	B. Ohrmund
о.	Residency Leaders Network	0.	Report in packet.	
p.	Small and Rural Hospital Network	p.	No report.	

X.	Reports – Student		
	Chapters/Other		
a.	Midwestern University	Meeting with E-board for planning of Fall activities, looking forward to participation in the Student Leadership Retreat.	D. Li
b.	University of Illinois at Chicago	b. No major updates, E-board will meet within the next 2 weeks. Academic year begins on August 23.	T. Tanriverdi.
c.	Southern Illinois University at Edwardsville	c. First meeting planned for August 17, with E-board mini-retreat planned for the first week of school. Residency Happy Hours will start in September, and these are always popular events.	S. Gardner
d.	Chicago State University	d. No report	J. McCoy
e.	Rosalind Franklin University	e. Report in packet	N. Fsai
f.	Roosevelt University	f. Will be holding a raffle to increase membership	S. Buyle
XI. a. b. c.	Other Business / Reports Pharmacy Technician Certification Board ICHP Pharmacy Action Fund ICHP Building Company LLC	 a. Founder's Grant money was received in June. Chris discussed a request that has been made of PTCB for an additional member owner to join. Once more details are available, there may be a need to call a special Board meeting for discussion. b. Financial report in packet. Current balance \$18,692.12. Chris explained that the Pharmacy Action Fund is the money that the Pharmacy Action Committee allocates for support of a legislator. c. Financial report in packet. Occupancy by Country Financial since March 2021 has contributed to costsharing of expenses such utilities and maintenance fees. Since the building is aging, there are emerging needs for maintenance such as concrete work (sidewalks). If anyone is interested in serving on the Building Committee, please let Chris know. The meetings generally occur twice per year. 	C.Crank C.Crank C.Crank
XII.	Summary of Actions Taken/ Task Assignments Next Meeting Notice —	 Accepted May 26, 2021 minutes Approved mask requirement for Annual Meeting and credit/refund of fees for those who choose not to attend because of mask requirement. Accepted proposed revisions to 3 position statements by Professional Affairs Division. Reviewed proposal by KeePosted for adding an editor and recommended that Organizational Affairs format the proposal into standard text for review at the November meeting. 	J. Arnoldi
AIII.	November 13, 2021 a. Leadership Retreat and Zoom	intormation	J. Arriolal
XIV.	Adjournment	Adjournment was called at 242 PM	J. Arnoldi

Carrie Vogler	Immediate Past President*	
Jennifer Arnoldi	President*	
Kathryn Schultz	President-Elect*	
Carol Heunisch	Secretary*	
Mike Weaver	Acting-Treasurer*	
Bernice Man	Treasurer -elect	
Becky Ohrmund	Technician Representative*	
•	Technician Representative-elect	
Denise Kolanczyk	Director, Marketing-Affairs*	
	Director-elect, Marketing Affairs	
David Martin	Director, Educational Affairs*	
	Director-elect, Educational Affairs	
Elise Wozniak	Director, Organizational Affairs*	
Lara Ellinger	Director-elect, Organizational Affairs	
Amy Boblitt	Director, Professional Affairs*	
Megan Corrigan	Director-elect, Professional Affairs	
Sharon Karina	Director, Government Affairs*	
Peter Couri	Director-elect, Government Affairs	
Marianne Pop	Chair, New Practitioners Network	
Justin Moore	Chair-Elect, New Practitioners Network	
Bridget Dolan	Ambulatory Care Network, Chair	
Tara Vickery Gorden	Small and Rural Hosp Network, Chair	
Alifiya Hyderi	Northern Region Director*	
R. Jason Orr	Northern Region Director-Elect	
Julie Downen	Central Region Director*	
Karin Terry	Central Region Director-elect	
Jared Sheley	Southern Region Director*	
Erika Diericx	Southern Region Director-elect	
Chris Crank	Executive Vice President*	
Heather Harper	Pharmacy Information and Technology Network, Chair	
David Li	MWU CCP Student Chapter President	
Tara Tanriverdi	UIC COP Student Chapter President	
Sara Gardner	SIUE Student President	
Justine McCoy	CSU-ICHP Student President	
Spencer Buyle	Roosevelt University Student President	
Naim Fsai	Rosalind Franklin Student President	
Jennifer Phillips	Editor, KeePosted and Chairman on the KeePosted committee	
Milena Murray	Assistant Editor, KeePosted	
Trish Wegner	Vice President of Professional Services, ICHP	
Maggie Allen	Director of Operations, ICHP	
Melissa Dyrdahl	Communications Manager	
Jim Dorociak	Past President	