

ICHP Board of Directors Meeting**1:00-3:00 p.m.****Wednesday, March 17, 2021**

Please join my meeting from your computer, tablet or smartphone.

<https://ichpnet-org.zoom.us/j/82699838102?pwd=Y0xRaWxXaWVYU2Z6ZHM2NzI5Y3daUT09>

You can also dial in using your phone.

United States: 1-312-626-6799

Meeting ID: 826 9983 8102

<u>TOPIC</u>	<u>ACTION</u>	<u>PERSON</u>
a. Call to Order	Meeting called to order at 103pm	J. Arnoldi
b. Announcements/Introductions		Board
c. Board Responsibilities, Confidentiality, Conflicts of Interest **	Conflict of interest requested if missing by a Board member. Financial documents and discussions should remain confidential. Individuals who believe they may have a conflict of interest should announce it before discussion begins and the Board should make the final decision.	C. Crank
d. Approval of Minutes–January 20, 2021 **	Minutes as previously submitted; <i>Accepted</i> by the Board	C. Heunisch
e. Treasurer's Report a. Financial Reports – January 1-February 28, 2021 **	a. Balance Sheet and Projected Profit & Loss Budget vs. Actual Report covering through February 28, 2021 have been distributed. ICHP continues to have a strong cash position with \$1.32 million in cash equivalent assets and total assets of \$3.41 million (including a \$917,850 investment in the building and a loan balance of \$479,514 to the Building LLC as a self-funded mortgage). Adjusted net of \$46,270 vs budget \$24,692. PTCB royalty estimated at approximately \$51,667/month. Have initiated monthly financial review meetings.	M. Weaver
f. Unfinished Business a. PAC Trivia Night	a. Original plan was for this event to occur around the Spring Meeting, however, due to the virtual meeting and trivia night format this year, it will be planned to take place at a different time yet to be determined. Want to avoid any conflicts with other priorities or Legislative Day. More to come.	C. Crank
g. New Business a. ICHP Building Loan b. Spring Meeting Update c. Recognizing ICHP CPhT-Adv Technicians	a. The building is now full as of March 1, 2021, with the occupancy of Country Financial. Construction was needed to bring the space up to code requirements as well as to make it functional. In order to create dedicated office space, a bathroom, and decorating, costs of \$175,525 were incurred. It was asked of ICHP to incorporate the construction expense (\$175,525) into the existing building company loan (\$478,331) for a total loan amount of \$653,856. After consideration of different loan term options, it was proposed that the loan include the construction expense into the existing loan, at a rate of 4% and over a term of 20 years. This was accepted by the Board. b. Spring Meeting to be held jointly with MSHP March 19-20. Registration is still open. Around	C. Crank C. Crank C. Crank

<p>b. Government Affairs</p>	<p>planning committee call took place on 3/11/2021. CE appetizers are in progress, with one taking place in January, and one planned for 3/25 and the next one in May.</p> <p>b. Report in packet. There is a new format for reporting legislation, which includes a timeline/progress report of actions and where in the process the legislation is. All division members receive this report and highlights are brought forward to ICHP by Chris. Important legislation to note includes those around naloxone access, opioid prescribing, and prescription limits. Other legislation to monitor includes HB 99 and 119, which involve establishment of a prescription drug repository, and has a significant level of sponsorship; HB 135, which would allow for pharmacist dispensing of birth control per standing orders, and SB 177 Prior Authorization Reform. Milena Murray reviewed SB655 Decriminalization of HIV, and requested Board approval to add the name of ICHP to the list of supporting organizations. This was <i>accepted</i> by the Board</p>	<p>C. Crank for S. Karina</p>
<p>c. Marketing Affairs</p>	<p>c. Report in packet. Work of the Public Education & Awareness outreach publication Subcommittee (PEARLS) continues with social media posts and press releases. Facebook polls continue monthly as well as monthly features on individual members for enhanced member engagement. Leadership profiles in KeePosted candidates for May 2021 identified with others tentatively slated for August. Other efforts include a networking survey (in final stages of development), student chapter video contest, and name change for CPE News Brief to CPE Marquee noted.</p> <p>Denise presented a proposal to discontinue the Double-Dose discount program, and replace it with discounts on new or renewal memberships that would occur at key points during the year and utilize coupon codes for discounts. The cost associated with implementation of coding for discounts would be approximately \$4250. The Board discussed various strategies for implementation of such a program and the potential positive and negative impacts on membership recruitment. The Board approved the discontinuation of the Double-Dose discount program but will reconsider the structure and implementation of the discount program.</p> <p>A second proposal by the division requested the consideration for discounts on multi-year memberships. Previously, ICHP Bucks were</p>	<p>D. Kolanczyk</p>

	<p>awarded for multi-year memberships (new or renewals) but ICHP Bucks were not utilized and the program was discontinued in 2020. This approach would offer real-time discounts and would require approximately \$2250 in implementation costs. The Board approved the proposal to offer real-time multi-year membership discounts and the implementation cost of \$2250.</p>	
d. Organizational Affairs	d. Report in packet. The Division will focus on a review of all policies and procedures posted on the ICHP website. Have reviewed the Introduction (section 1.00) which addresses formatting, and will now include proper format for Constitution and Bylaws. Specific formatting for “updated by” in footer has been added. The Affiliate Constitution and Bylaws review is in progress, with the Constitution already reviewed, and the Bylaws will be reviewed at the March meeting.	E. Wozniak
e. Professional Affairs	<p>e. Report in packet. Eight Position Statements needing review with approval at the next Board meeting: Chemical Dependency, Differentiating Nomenclature for Biosimilars, Drug Testing in Workplace, Manufacturer Drug Shortages, Medical Marijuana, Pharmaceutical Gray Market, Prescriber Dispensing, Prescription Drug Reclassification. Please email Amy with any questions, comments, issues.</p> <p>Search in progress for sponsor for 2021 Best Practice Award. Editing in progress of Student Chapter Award application to include PEARLS request.</p>	A. Boblitt
f. Central Region Director	f. No report.	J. Downen
g. Northern Region Director	g. Report in packet. First Drug Discourses (COVID-19 vaccines experiences) was held on 2/15/2021. Board members encouraged to submit any topics of interest. CE events in February via virtual platform, next in April. Please email names of any interested presenters.	A. Hyderi
h. Southern Region Director	h. No report.	J. Sheley
i. KeePosted Committee	i. Report in packet. First 2021 edition successfully distributed. Continued efforts to track on-line digital metrics and CE completion. There is ongoing interest and volunteers for peer-reviewers, and there are continued efforts to streamline submissions and assignment to the correct category (e.g., Educational Affairs, Ambulatory Care Network).	J. Phillips
j. Ambulatory Care Network	j. Report in packet. Recent activities include KeePosted article submission by member Liz Van Dril. Other items that the group is working	B. Dolan

d. Southern Illinois University at Edwardsville e. Chicago State University f. Rosalind Franklin University g. Roosevelt University		J. McCoy N. Alwawi A.Naserallah
l. Other Business / Reports a. Pharmacy Technician Certification Board b. ICHP Pharmacy Action Fund c. ICHP Building Company LLC	a. Advanced certification program is up and running. b. Financial report in packet. Donation made to new Speaker Chris Welch. c. Financial report in packet	C.Crank C.Crank C.Crank
m. Summary of Actions Taken/ Task Assignments	<ul style="list-style-type: none"> Accepted the January 21, 2021 Minutes Approved addition of ICHP to list of SB 655 supporters Approved discontinuation of Dose-Dose program Approved proposal for multi-year membership discounts and associated implementation costs Approved format changes to section 1.00 Reviewed proposed revisions to 8 position statements for vote at May meeting 	J. Arnoldi
n. Next Meeting Notice – May 26, 2021. Conference Call	Information	J. Arnoldi
o. Adjournment	Adjournment was called at 257 pm	J. Arnoldi

ICHP BOARD OF DIRECTORS MEETING ATTENDANCE		
Carrie Vogler	Immediate Past President*	P
Jennifer Arnoldi	President*	P
Kathryn Schultz	President-Elect*	P
Carol Heunisch	Secretary*	P
Mike Weaver	Acting-Treasurer*	P
Bernice Man	Treasurer -elect	P
Becky Ohrmund	Technician Representative*	P
	Technician Representative-elect	
Denise Kolanczyk	Director, Marketing-Affairs*	P
	Director-elect, Marketing Affairs	
David Martin	Director, Educational Affairs*	P
	Director-elect, Educational Affairs	
Elise Wozniak	Director, Organizational Affairs*	P
Lara Ellinger	Director-elect, Organizational Affairs	-
Amy Boblitt	Director, Professional Affairs*	P
Megan Corrigan	Director-elect, Professional Affairs	P
Sharon Karina	Director, Government Affairs*	E
Peter Couri	Director-elect, Government Affairs	P
Marianne Pop	Chair, New Practitioners Network	P
Justin Moore	Chair-Elect, New Practitioners Network	P
Bridget Dolan	Ambulatory Care Network, Chair	P
Tara Vickery Gorden	Small and Rural Hosp Network, Chair	-
Alifiya Hyderi	Northern Region Director*	P
R. Jason Orr	Northern Region Director-Elect	P
Julie Downen	Central Region Director*	P
Karin Terry	Central Region Director-elect	-
Jared Sheley	Southern Region Director*	P
Erika Diericx	Southern Region Director-elect	P
Chris Crank	Executive Vice President*	P
Heather Harper	Pharmacy Information and Technology Network, Chair	E
R Sumara	MWU CCP Student Chapter President	-
M Frost	UIC COP Student Chapter President	-
M Stone	UIC Rockford Student Chapter President	-
Justin Shiau	SIUE Student President	-
Justine McCoy	CSU-ICHP Student President	-
A Naserallah	Roosevelt University Student President	-
N Alwawi	Rosalind Franklin Student President	-
Jennifer Phillips	Editor, <i>KeePosted</i> and Chairman on the <i>KeePosted</i> committee	P
Milena Murray	Assistant Editor, <i>KeePosted</i>	P
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P
Melissa Dyrdaahl	Communications Manager	-
Jim Dorociak	Past President	
Ed Rainville	Past President	
P= Present; E= Excused; * = voting member of the board		