

| Source | Recommendation | Responsible Entity | Action Plan | Status | Timeline |
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| 2016 Spring Town Hall | 1. Need to encourage more technician engagement in ICHP as leaders and volunteers. 2. Create a technician committee to review and strategize outreach This group could also evaluate the national technician survey. (Combined Town Hall Recommendations: Spring 2016 and Fall 2016 and Spring 2018) | Technician Rep., Marketing Affairs | Appoint leader. | Complete. Clara Gary leading process of creating a Technician Network. Should be ready to vote on for Spring board meeting | complete |
| | | | Tech Rep and MA contacting new technician members within 3 months | on going | sustainable process |
| | | | do we need to do more in regards to information on technician training programs? (2018 Spring) | Tech Topics currently in place. Bernice will work with Clara and Kristine for further discussion. Recommend to revisit once Technician Network Proposal has been approved as could be goal for technician network | tbd |
| | | | incentives to bring techs to meetings? (2018 Spring) | Bernice will schedule meeting with Clara and Kristine for further discussion. Recommend to revisit once Technician Network Proposal has been approved as could be goal for technician network | tbd |
| | | | Technician double dose membership? (2018 Annual) | Bernice will schedule meeting with Clara and Kristine for further discussion. Clara commonly utilizes Double Dose, recommend to revisit once Technician Network Proposal has been approved as promotion of Double Dose could be goal for members of technician network | tbd |
| | | | Exploring having both pharmacist and technician champions at sites | in progress. Last Champions meeting occurred in March. | tbd |
| | Increase networking opportunities at Spring and Annual Meeting | Meeting Planning Committees | The NPN reception at 2016 Annual Meeting was open to all attendees to create an additional networking opportunity. | Networking session implemented at the 2017 Annual Meeting. Good reception from attendees. Networking session planned for 2018 Spring and Annual meetings for | 2018 Spring and Annual |

| | Spring and Annual Meeting | Committees | Evaluate if this was effective or if members feel they still need more opportunities. | 2016 Spring and Annual meetings for pharmacists and technicians (with planned topics for Annual meeting) | meetings |
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| | Member testimonials should be shared with potential members to encourage membership. | Marketing Affairs | Use testimonial videos on both our website and on social media to promote ICHP and the profession | Several ICHP member testimonials were captured at the 2017 ICHP Annual Meeting and are being edited. Captured by Leann, Melissa looking for content. | tbd |
| 2016 Annual Town Hall | Continue to grow and expand the Champions program | Marketing Affairs, Champions Subcommittee | <p>Champions received a report of their members at their institutions and renewal dates and were asked to encourage members to renew.</p> <p>We want to encourage Champions to like the ICHP Facebook page.</p> <p>Evaluated the use of the Champion webinar home study, want to continue to encourage sites to use this.</p> | Marketing affairs along with the Champions Subcommittee are planning to reach out and call 16 sites that do not have Champions in November. We also are looking into having Champions and Regional Directors help ICHP reach out to members that have joined in the last 3 months. The first step in this process would be to make Champions aware of members that have recently joined. We are also looking into having Champions at the colleges of pharmacy. Champions meeting occurred in March. | tbd |

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| 2017 Spring Town Hall | Place questions in each Spring and Annual Meeting syllabus for attendees to ponder prior to the Town Hall Meeting. This will facilitate better input from members | President – elect, Division Directors | Publish Town Hall Meeting topics prior to the Spring or Annual Meeting Meeting syllabus Have questions on rotating slides Have printed on table with index cards for people to submit ideas/recommendations. Contact information. Social media – ICHP Chat | Implemented for the 2017 Annual Meeting. | sustainable process/complete |
| | Develop an electronic, automatic mechanism for ICHP membership renewal | ICHP Staff | ICHP Staff have investigated and provided a report to the Board of Directors | Implementation approved and should be completed by early Spring. | complete |
| ICHP should become more visible | | Professional Affairs | Possible position statement/toolkit/resource page (centers for excellence?) | Challenge with opioid content keeps changing and keeping content up to date on our website. | Tabled, continue with increased programming on the topic. |
| | | Government Affairs | Actively providing feedback to legislators on any legislation regarding this issue, highlight success stories and role of RPh, break down new laws and regs into "layman's" terms | on going | on going |
| | | | programming | Programming at 2018 Annual meeting titled "Improving opioid safety through behavioral economic theory and other novel interventions" and "Opioid Crisis: What's Our Role in Control?" | complete |

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| 2017 Annual Town Hall | Item should become more visible with the opioid crisis (also 2018 Spring Town Hall and 2018 Annual Meeting) | Educational Affairs | Educate on possible stewardship initiatives: take back box toolkit, promote take back day, session on inpatient opportunities for opioid stewardship, naloxone programs (2018 Annual) | Have increased opioid crisis programming at ICHP meetings, including having had presentations on take-back programs, opioid dashboard, and overview of strategies pharmacists and technicians can do. Upcoming programming include overdose-prevention strategies and opioid stewardship. | on going, |
| | | Marketing Affairs | create press releases on opioid crisis/initiatives and sent to media (2018 Annual) | Marketing affairs can work on with ICHP staff, Bernice working on something related with Schweitzer Fellowship. Bernice will begin working on in next couple of months. Given Professional Affairs' challenges mentioned above as well as resources from other organizations and robust media coverage, would like to revisit value add of this activity | tbd |
| | ICHP should create preceptor training programs directed toward Generation Z students/new employees | Educational Affairs, NPN | Small group of new practitioners and students within NPN conducting background research with end goal to be: 1. KeePosted Article publication and 2. Programming at future ICHP meeting (tentative) | in progress --> pass off in progress between Bernice and Bryan. Of note, an article on Mentoring Millennials was published in JAMA in 8/2018 | 1. Aug 2018 2. Spring 2019? |
| | Provide links to connect potential disaster volunteers to the Medical Reserve Corp. Encourage members to sign up in advance. | Professional Affairs | Research how APPs are organizing | How to organize and get involved with Med Reserve corp addressed in KeePosted issue | complete |
| | | | write up for KeePosted | Tara Vickery-Gordon wrote | complete |
| Expand the Pharmacy Practice Act scope of practice for pharmacists to allow for provider status and prescriptive authority. | Government Affairs, Ambulatory Care Network | Taskforce in ACN established to focus on Guidelines and Protocols for Ambulatory Practice in IL. Proposal submitted for a presentation at 2018 Annual mtg. | on going | on going | |

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| | Create a USP 800 compliance toolkit and a risk assessment toolkit. | Professional Affairs, ICHP Chat | DON'T need to create toolkit. How to educate members on this? Resource on website? (list of resources and references, mimic available resources) | Determined already other resources available and noting unique for ICHP to add. Close out. | complete |
| | Create a network for small and rural hospital pharmacists in Illinois. | Board of Directors | Board voted to begin 04.13.18 | Tara Vickery-Gordon to Chair | complete |
| 2018 Spring Town Hall | Improve student engagement | NPN? Marketing Affairs? | pull out student responses from needs assessment | Bernice can share student responses from needs assessment with Bryan. Bernice asked Melissa to share responses with Bryan | results/recs at next board meeting |
| | | student chapters | form student focus group of student liasions | plan? | |
| | Credentiailling and priviledging | Government Affairs, Professional Affairs, Amb Care Network | determine what is our stance/approach as a state should provider status move forward, policy/statement? | plan? - Need to determine which division is actively working on this | |
| 2018 Annual Meeting | Rewrite Pharmacy Practice Act to allow for elevated and expanded oppotunities for practice | Government Affairs, Collaborative Pharmaceutical Task Force, Tech rep | develop a plan to address opportunities for tech practice in immunizations, Rx transfer | | |
| | | | Mandate baseline tech education | | |
| | | Amb Care Network | KeePosted article on how the PPA addresses about Amb Care tasks | soliciting for volunteers to write article | prior to 03.2019 (leg day) |