

ICHP Board of Directors Meeting Minutes
Saturday, October 28, 2017
Allerton Conference Center, Monticello IL

<u>Topic</u>	<u>Action</u>	<u>Person</u>
I. Call to Order	Meeting called to order at 12:45pm	T. Hunerdosse
II. Announcements	Several board members are newly installed; introductions were previously done in the retreat.	Board
III. Board Responsibilities, Confidentiality, Conflicts of Interest **	COI in the board materials. If any board member has not already signed and sent in to the ICHP office, please do so as soon as possible.	S. Meyers
IV. Approval of Minutes (7/26/17) **	Minutes as previously submitted; <i>accepted</i> by the board without additions or corrections	J. Arnoldi
V. Treasurer's Report** a. Financial Reports (9/2017)	The September financial report was included in the meeting packet. Kathryn presented the report, noting the spring meeting payment received along with a few outstanding items.	K. Schultz
VI. Unfinished Business: a. Investment Policy** b. Strategic Plan**	a. The investment policy was previously introduced at the July 2017 board meeting for review. The document should be reviewed by all members of the board and will be up for a vote at the January 2018 meeting. Discussion included the need for the policy to clearly identify the recommended makeup of the investment committee b. Travis reminded the board to review the strategic plan and discussed that the ideas generated by the retreat may lead ICHP to focus on several primary goals/objectives for the year	K. Schultz T. Hunerdosse
VII. New Business a. Election Results** b. ASHP Council and Commission Recommendations	a. 2017 ICHP ELECTION RESULTS (President-elect Noelle Chapman, Secretary-elect Ed Rainville, Director-elect, Educational Affairs David Martin, Director-elect, Marketing Affairs Bernice Man, Chair-elect, New Practitioners Network Bryan McCarthy, Technician Representative-elect Kristine VanKuiken). Thank you to everyone who ran. President has appointed Abby Kahaleh as the Chair and Brian Crider as the Vice-Chair of the Ambulatory Care Network. The board voted to <i>accept</i> the appointments. b. Jennifer Phillips has asked to be endorsed for her third year for ASHP Council for Affiliate Relations. Amy Boblitt is also seeking endorsement and Noelle is considering it. Bernice Mann may seek endorsement for Public Policy. Other councils are available if anyone has interest in seeking endorsement. The Board voted to <i>approve</i> endorsements for each.	T. Hunerdosse

VIII. Reports – Staff, Officers, House of Delegates		
a. Executive Vice President i. Membership Report** ii. Board of Pharmacy Update**	i. The membership report was distributed in the packet and membership has slipped substantially, especially student members. Please contact any individuals you know personally and remind them to renew. ii. Mandatory patient counseling rules in effect. Licensing for technicians is now online only.	S. Meyers
c. Vice President of Professional Services	Do not know if ICHP will continue to accredit Great Lakes Pharmacy Resident Conference—they have sent out bids due to new ACPE requirements. Trish was appointed to ACPE Board of Commissioners	T. Wegner
d. President	House of Delegates / Town Hall report included in meeting packet, which has been updated with input from the Board. Divisions will need to review and continue to work on these items. Bernice Mann will submit a recommendation about teaching different generations, which was a suggestion at the meeting. The Board approved the suggestions to be sent to the respective divisions.	T. Hunerdosse
e. Immediate Past President i. Nominations Committee**	If you are interested in participating in the Nominations committee, please let Charlene or Scott know. The offices open for election in 2018 are: President-elect; Treasurer-elect, Secretary-elect, Directors-elect for Government Affairs, Organizational Affairs, Professional Affairs, Central Region, Northern Region, and Southern Region along with Chair-elect, New Practitioners Network	S. Meyers presented on behalf of C. Hope
f. President-Elect	Nothing to report.	N. Chapman
IX. Reports—Divisions, Committees, and Networks		
a. Educational Affairs	Annual meeting financials are close to finalized. Total revenue was \$183,320. Budgeted \$147,257. Total expenses \$108,130 budgeted \$105,000. Brought in ~\$75,000. Set a record for number of sponsors, which filled the exhibit hall. RPDC was close to break-even. Educational Affairs will need to address how often to repeat the RPDC (e.g., every other year at the most).	S. Meyers
b. Government Affairs	Key Reviews: Pharmacy Practice Act and how to draft the pharmacists' scope of practice; Mary Flowers' Bill; Clean Needles bill; partial fills of narcotics; committee reviewing 340B reimbursement at national level which may potentially have a drastic impact on hospitals. Chicago city pharmacy workload ordinance was discussed (the ordinance was tabled). Legislative day 2018 is March 7 th in the Howlet building.	C. Crank

c. Marketing Affairs	<ul style="list-style-type: none"> • Student contest: Launched a student contest encouraging students to share on social media (#ICHPWhyPharmacy) why they chose pharmacy. Everyone is encouraged to participate. • Focus groups to recruit and retain members have been completed—results will be shared when available • Technician committee—Clara Gary is working on the development • Champions project: subcommittee meets quarterly; would like to include regional directors 	C. Vogler
d. Organizational Affairs i. Search committee policy	Mary presented the revised Search Committee policy; the Board voted to approve the revised policy.	M. Lee
e. Professional Affairs Position Statements	Karin summarized revisions to the position statements for review, including deletion of a few statements that are not relevant. They will be voted on in January 2018.	K. Terry
f. Central Region Director g. Northern Region Director h. Southern Region	<ul style="list-style-type: none"> • Central region—Sangamiss elected Billee Samples as the president-elect • Northern region: summarized networking and CE Events 	A. Boblitt E. Wozniak L. Fromm
i. KeePosted	<ul style="list-style-type: none"> • Recognized J. Gettig at Annual meeting after he stepped down as editor • Jen Phillips has accepted the editor position • Milena McLaughlin will serve as asst. editor 	T. Hunerdosse
j. New Practitioner Network	<ul style="list-style-type: none"> • Possible collaboration with Education Affairs on how different generations behave in the workplace and socially • Collaboration with Schweitzer Fellowship: in progress • Medication information presentation to housing insecure, low income and homeless individuals in Uptown • Brown bag event for Chinese-speaking older adults at Chinese American Service League (CASL) in Chinatown • Teaching session(s) on how to read and understand medication labels at grammar schools • Table at high school health fair • NPN social event/dinner: in progress • March 31: Brunch at Lurie Children’s Ronald McDonald House 	B. Man
k. Ambulatory Care Network	<ul style="list-style-type: none"> • Wants to promote Innovative practice highlights • Thinking of ideas to implement from retreat 	A. Kahaleh
l. Pharmacy Director Network	Next dinner Nov 14 th	S. Meyers
X. Reports – Technician/Student Chapters/Other		

a. Technician Representative	Clara presented questions to help formalize the Tech Subcommittee and discussed ways to possibly begin reaching out to other regions	C. Gary
b. Midwestern University	Nothing to report	S. Barkat
c. UIC	Nothing to report	M. Lau
d. SIUE	Report in packet	K. Poole
e. Chicago State University	Nothing to report	A. Schinnick
f. Rosalind Franklin	Nothing to report	A. Banchoencharoensuk
g. Roosevelt University	Report in packet	L. Zaleski
XI. Other Business / Reports		
a. Pharmacy Technician Certification Board	Scott discussed the recent activities of the PTCB, including developing new examinations. Scott will soon send out info about new director of PTCB	S. Meyers
b. ICHP Pharmacy Action Fund **	PAC currently has just under \$25K; several small contributions given this fall. Will begin working on fundraiser for Spring Meeting	S. Meyers
c. ICHP Building Company LLC **	Losing a tenant at the end of the year but next tenant is lined up.	S. Meyers
XII. Summary of Actions Taken /Task Assignments		T. Hunerdosse
<ul style="list-style-type: none"> • Accepted the July 2017 minutes • Voted to approve the President’s nominees for Chair and Chair-Elect for the Ambulatory Care Network (A. Kahaleh and Brian Crider) • Approved the town hall recommendations to be assigned to the respective Divisions • Approved the Search Committee policy 		
XIII. Next Meeting Notice – January 17 2018, at 1:00 p.m. by Conference Call		
XIV. Adjournment was called at 2:31pm		
<i>Minutes submitted on 11/1/2017 by J. Arnoldi</i>		

ICHP Board of Directors Meeting Attendance

10/28/17

BOARD OF DIRECTORS

Charlene Hope	Immediate Past President*	A
Travis Hunerdosse	President*	P
Noelle Chapman	President-Elect*	P
Jen Arnoldi	Secretary*	P
Ed Rainville	Secretary-elect	A
Kathryn Schultz	Treasurer*	P
	Treasurer -elect	
Clara Gary	Technician Representative*	P
Kristine VanKuiken	Technician Representative-elect	A
Carrie Vogler	Director, Marketing-Affairs*	P
Bernice Mann	Director-elect, Marketing Affairs	P
Lara Ellinger	Director, Educational Affairs*	A
David Martin	Director-elect, Educational Affairs	A
Mary Lee	Director, Organizational Affairs*	P
	Director-elect, Organizational Affairs	
Karin Terry	Director, Professional Affairs*	P
	Director-elect, Professional Affairs	
Chris Crank	Director, Government Affairs*	P
	Director-elect, Government Affairs	
Bernice Man	Chair, New Practitioners Network	P
Bryan McCarthy	Chair-Elect, New Practitioners Network	A
Abby Kahaleh	Ambulatory Care Network, Chair	P
Brian Crider	Ambulatory Care Network, Vice-Chair	A
Elise Wozniak	Northern Region Director*	P
	Northern Region Director-Elect	
Amy Boblitt	Central Region Director*	P
	Central Region Director-elect	
Lynn Fromm	Southern Region Director*	A
	Southern Region Director-elect	
Scott Meyers	Executive Vice President*	P
David Tjhio	Chairman, Committee on Technology	A
Maggie Lau	MWU CCP Student Chapter President	A
David Silva	UIC COP Student Chapter President	A
HyeRim Whang Kong	UIC Rockford Student Chapter President	A
Kaylee Poole	SIUE Student President	A
Ashley Shinnick	CSU-ICHP Student President	A
Kimberly Zaleski	Roosevelt University Student President	A
Aprille Banchoencharoensuk	Rosalind Franklin Student President	A
Jennifer Phillips	Editor, <i>KeepPosted</i> and Chairman on the <i>KeepPosted</i> committee	A
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P

P= Present; E= Excused; * = voting member of the board