ICHP Board of Directors Meeting Minutes
January 13, 2016

BOARD OF DIRECTORS		
Linda Fred	Immediate Past President*	P
Jennifer Phillips	President*	P
Charlene Hope	President-Elect*	E
Katherine Miller	Secretary*	P
	Secretary-elect	
Jennifer Tryon	Treasurer*	P
	Treasurer -elect	
Mike Weaver	Chairman of the House*	
Ana Fernandez	Technician Representative	
Clara Gary	Technician Representative-elect	P
Carrie Vogler	Director, Marketing-Affairs*	P
	Director-elect, Marketing Affairs	
Travis Hunerdosse	Director, Educational Affairs*	P
Lara Ellinger	Director-elect, Educational Affairs	P
Carol Heunisch	Director, Organizational Affairs*	
	Director-elect, Organizational Affairs	
Kristi Stice	Director, Professional Affairs*	
	Director-elect, Professional Affairs	
Kathryn Schultz	Director, Government Affairs*	P
	Director-elect, Government Affairs	
Rebecca Castner	Chair, New Practitioners Network	P
Colleen Czerniak	Chair-Elect, New Practitioners Network	P
Noelle Chapman	Northern Region Director*	P
	Northern Region Director-Elect	
Ed Rainville	Central Region Director*	P
	Central Region Director-elect	
Tara Vickery Gordon and Lynn Fromm	Southern Region Director*	P/P
	Southern Region Director-elect	
Scott Meyers	Executive Vice President*	P
David Tjhio	Chairman, Committee on Technology	
Jessica Peng	MWU CCP Student Chapter President	
Katherine Sencion	UIC COP Student Chapter President	
Trevor Lumen	UIC Rockford Student Chapter President	
Whitney Maher	SIUE Student President	

BOARD OF DIRECTORS		
Brittany Huff	CSU-ICHP Student President	
Anolan Garcia-Hernandez	CSU-ICHP Student Representative	
Jordan Faison	Roosevelt University Student President	
Valentin Pacuraru	Rosalind Franklin Student President	
Jacob Gettig	Editor, *KeePosted* and Chairman on the *KeePosted* committee	
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P
GUEST		
Mike McEvoy, Ann Jankiewicz	Past Presidents	P/P

P= Present; E= Excused* = voting member of the board

TOPIC	DISCUSSION	PLAN / ACTION
Call to Order	1303	-
Announcements/Introductions	ASHP Delegates Announced Delegates: Travis Hunerdosse (2016) Jennifer Phillips (2016) Carrie Sincak (2016) Noelle Chapman (2016-2017) Ed Rainville (2016-2017) Alternates: Charlene Hope (2016) Jennifer Tryon (2016) Scott Meyers (2016) Trish Wegner (2016)	-
Board responsibilities, confidentiality, conflicts of interest	Conflicts of interest must be signed ASAP so you can continue to get Board Materials	-
Approval of Minutes –November 14, 2015		Accepted
Treasurer's Report Financial Reports – December 2015 ICHP Budget 2016	 Awaiting CC bill from Midyear Ended year (+) due to PTCB royalties Reviewed budget, no changes from November review Net (+) anticipated for 2016	Informed Approved

Unfinished Business a. Society of Palliative Care	Highly Confidential Trish Wegner presented Did submit response to RFP regarding partnership as founding member is ICHP member Looking at ICHP as strictly administrative partnership at this time	Informational
b. Solicitation of members for a Website Committee	Jen Phillips presented Appointment of ad hoc committee to overhaul/evlauate the website, improve usefulness to membership Looking for representatives from each current committee, would like to form committee by end of month Please add to committee agendas this month to request additional interest Interested parties: Laura Ellinger	Members needed: reach out to Jen P by end of month
New Business	None	
Reports – Staff, Officers, House of Delegates		Informed
<u>Executive Vice President</u> Membership Report	Scott Meyers presented Copy of Jan 1 membership report in agenda • 50 members delinquent Quarterly membership trend report in agenda • Seeing a slight increase in technicians • Marketing affairs to look at pool of lost members and determine how to increase renewal capture	
Board of Pharmacy Update	Scott shared details (found in agenda) related to: NABP District IV Meeting MPJE Revisions Draft Compounding Rules Pharmacy Newsletter reinstated Self-Inspection Forms License Renewals CE Monitoring through CPE Monitor for 2018	
<u>Vice President of Professional Services</u>	Nothing to report	
<u>President</u>	Nothing to report	
<u>Immediate Past President</u> Nominations Committee	Linda Fred presented List of open positions in agenda Looking for committee members as well	Alert Linda to interest in committee participation or nominees

President –Elect	Nothing to report	
House of Delegates Delegate Recommendations – 2015	Presented by Scott Meyers Recommendations in agenda Division Directors and committee members to review and provide updates to Mike Weaver	Informed
Reports – Divisions, Committees and Networks		
Educational Affairs Spring Meeting Update	Travis Hunerdosse presented Spring Meeting April 8-9 • Thanks to Ed and Laura for leading committee and poster session • Jen Tryon to be keynote speaker • Platform presentations to be completed by top poster topics • Split sessions with clinical/management topics • Record # of posters submitted (30) – will provide CE for poster sessions • Need volunteers to be poster reviewers • Collaborating with ACHE for this meeting • Registration should open today Have outgrown space for student programming at Drury Lane – investigating options to continue to support student programming	Informed Informed
Government Affairs 340B Comments	Kathryn Schultz presented Letter attached in agenda that was sent to EPA Looking at USP 797 drafted revisions and Hazardous Waste registry – comments due at end of January Reviewed medical marijuana position statement Pseudoephedrine potential push to be Rx Only – review information and get the word out to RPh to voice concerns that may be raised Legislative Day – March 2nd	Informed
Marketing Affairs	Carrie Vogler presented Member Needs Assessment Survey receiving finishing touches prior to being sent to members Subcommittee formation: Ambulatory Care Network, charter in progress similar to NPN format	Informed
Organizational Affairs	Scott Meyers presented MESHP bylaws reviewed, changes recommended	Informed

Professional Affairs	Scott Meyers presented Medical marijuana position statements being reviewed between Professional Affairs and Government Affairs, will review at April meeting	Informed
Central Region Director	Ed Rainville presented Report available in agenda – CE planning in progress	Informed
Northern Region Director	Noelle Chapman presented November CE on biosimilars/biologics January CE on platelet inhibition Discussion on how to more effectively use Champions to meet goals	Informed
Southern Region Director	Lynn Fromm presented November CE on IV iron options January CE on hypoglycemia February CE on TBD	Informed
New Practitioner Network	Rebecca Castner presented Revisiting NPN social and rescheduling Ronald McDonald event last month – very successful – served most # of people in last 3 years (70 guests) FMSC event in the works Ronald McDonald planned for brunch on April 3, 2016	Informed
Pharmacy Director Network	Scott Meyers presented Next meeting is January 19, 2016 Survey question emails to Directors about QOW	Informed
Clinical Specialist and Researcher Network	Trish Wegner presented February 16 @NMH - USP presentation from Patricia Keinle	Informed

Reports – Technician / Student Chapters / Other <u>Technician Representative</u> <u>Student Chapter Reports</u> MWU-CCP UIC – COP SIUE – COP CSU – COP Rosalind Franklin Roosevelt University	Nothing to report Nothing to report See reports in agenda for CSU and UIC	
Other Business / Reports <u>PTCB</u> <u>ICHP PAC Fund</u> <u>ICHP Building Company LLC</u>	Scott Meyers presented PTCB meeting in January for planning Financials attached Consider moving account over to Chase to remove the $5 service charge Scott Meyers presented Positive cash flow but significant depreciation so negative cash flow No further information on law suit	Informed Informed Informed
Open Agenda	ICHP Chat open to members in the next week Articles being posted to website to see if we can increase readership of website	Informed
Summary of Actions Taken / Task Assignments	1. Sign conflict of interest 2. Approved 2016 Budget 3. Be on lookout for Technology committee members – alert Jen Phillips by end of week 4. Recruit for office positions – alert Linda or Scott know of nominations 5. Marketing affairs to review decline in student membership	Informed
Next Meeting Notice	Next meeting to be held April 8, 2016	Informed
Adjournment	Meeting adjourned at 1407	