ICHP Board of Directors Meeting Minutes
November 14, 2015

BOARD OF DIRECTORS		
Linda Fred	Immediate Past President*	A
Jennifer Phillips	President*	P
Charlene Hope	President-Elect*	P
	Secretary*	
Katherine Miller	Secretary-elect	P
Jennifer Tryon	Treasurer*/ Chairman of Website Committee	A
	Treasurer -elect	
Mike Weaver	Chairman of the House*	A
Ana Fernandez	Technician Representative	A
Clara Gary	Technician Representative-elect	A
Carrie Vogler	Director, Marketing-Affairs*	P
	Director-elect, Marketing Affairs	
Travis Hunerdosse	Director, Educational Affairs*	P
Lara Ellinger	Director-elect, Educational Affairs	
Carol Heunisch	Director, Organizational Affairs*	C
	Director-elect, Organizational Affairs	
Kristi Stice	Director, Professional Affairs*	P
	Director-elect, Professional Affairs	
Kathryn Schultz	Director, Government Affairs*	P
	Director-elect, Government Affairs	
Rebecca Castner	Chair, New Practitioners Network	P
Colleen Czerniak	Chair-Elect, New Practitioners Network	
Noelle Chapman	Northern Region Director*	P
	Northern Region Director-Elect	
Ed Rainville	Central Region Director*	P
	Central Region Director-elect	
Tara Vickery Gordon and Lynn Fromm	Southern Region Director*	P
	Southern Region Director-elect	
Scott Meyers	Executive Vice President*	P
David Tjhio	Chairman, Committee on Technology	A
Jessica Peng	MWU CCP Student Chapter President	A
Katherine Sencion	UIC COP Student Chapter President	A
Trevor Lumen	UIC Rockford Student Chapter President	A
Whitney Maher	SIUE Student President	A

BOARD OF DIRECTORS		
Brittany Huff	CSU-ICHP Student President	A
Anolan Garcia-Hernandez	CSU-ICHP Student Representative	A
Jordan Faison	Roosevelt University Student President	A
Valentin Pacuraru	Rosalind Franklin Student President	A
Jacob Gettig	Editor, *KeePosted* and Chairman on the *KeePosted* committee	A
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P
GUEST		

P= Present; C= Conference Call; A = Absent; * = voting member of the board

TOPIC	DISCUSSION	PLAN / ACTION
Call to Order	1244pm	-
Announcements/Introductions	None	-
Board responsibilities, confidentiality, conflicts of interest	Forms handed out and signed by Board Members present	-
Approval of Minutes –July 21, 2015		Accepted
Treasurer's Report Financial Reports – October 2015 ICHP Budget 2016	Scott Meyers presented on behalf of Jennifer Tryon <u>ICHP Budget Report (Income & Expense) for January through October, 2015</u> • Income = $562,695 close to budget, and actual was slightly under budget • Expense = $934,742 less than budgeted expenses • Net Income = ($372,047) <u>ICHP Budget Report (Income & Expense) for 2016</u> • Income = $1,202,824 • Expense = $1,188,281 • Net Income = $14,543 <u>NET INCOME FROM OPERATIONS</u> • We had anticipated negative financials for 2016 with a budget deficit of around $97,000 • However, we will see a net gain this year as a result of a PTCB partner's annual royalties payment of $620,000 per year	Informed Recommendation to vote on budget approval in January 2016

	ICHP Balance Sheet – Items of Interest
	• Assets
	  o Nothing of significance to report
	• Liabilities & Equity
	  o Nothing of significance to report
	
	Discussion:
	• Does not include NACCME
	• Potential job share could reduce staff expenses
	• We had budgeted a deficit for the year and finished with a better performance than expected, mostly due to PTCB royalty payment that we had not anticipated and not spending significant money on the tech home study program (expenses were approximately $100,000 less than budget)	

Unfinished Business a. NACCME Collaboration	Trish Wegner reported Potential partnership NACCME – PLN • Every other year their meeting is in Chicago • Consider jointly hosting annual meeting in 2016 – 1 day programming of their choice including CE/commercial presentations • Savings ~$21,000 if they co-hosted • Contract did not match expectations - Hoping to be able to come to consensus about the contract; will not partner if they can't meet our expectations o Includes up to 250 meals	--
New Business a. Appointment of Secretary	Jen Phipps recommended that Secretary – Elect, Katherine Miller be appointed to Secretary as Charlene Hope was elected to President-Elect and cannot hold both positions.	Approved
b. Society of Palliative Care	Highly Confidential Trish Wegner and Scott Meyers presented Will likely submit RFP regarding partnership as founding member is ICHP member Looking at ICHP as strictly administrative partnership at this time	Informed
c. Solicitation of members for a Website Committee	Jen Phillips presented Appointment of ad hoc committee to overhaul the website Looking for representatives from each current committee	Informed

Reports – Staff, Officers, House of Delegates		
	Scott Meyers presented	Informed
Executive Vice President Membership Report	791 total pharmacists 156 technicians 364 students	
Board of Pharmacy Update	Scott shared details (found in agenda) related to: Draft Compounding Rules Pharmacies conducting lab tests Self-Inspection Forms now available online Pharmacy Ticket Department Newsletter Legislative Update	
Other	ASHP Midyear Clinical Meeting – will take pictures and post to social media with #ICHPNOLA	
Vice President of Professional Services	Nothing to report	Informed
President	Jen Phillips presented "Leadership: Its not just for leaders" is her theme	Informed
Immediate Past President Nominations Committee	Nothing to report Linda Fred is chairing committee List of open positions Not tech rep (error)	Informed
President –Elect	Attended ASHP-sponsored dinner with Senator Mark Kirk Attended ASHP Affiliates Retreat	Informed
House of Delegates Delegate Recommendations – 2015	Presented by Jen Phillips Recommendations in agenda Assigned divisions should reach out to the recommender to clarify the recommendation. Divisions are not obligated to fulfill recommendation if we lack resources or if it is not in the best interest of ICHP.	Approved

Reports – Divisions, Committees and Networks		
<u>Educational Affairs</u> Annual Meeting Final Financial Report	Travis Hunerdose reported Annual Meeting financials • $51,000 (slightly below budget) • Reverse distributor session went well (had to turn away vendors)	Informed
Spring Meeting Update	Spring Meeting planning kick-off • In conjunction with ACHE • Looking for speaker on Emotional Intelligence • Will be doing posters again (Ed) with some slight revisions o Will be accrediting posters for CE if you speak to 4 presenters o Friday evening and Saturday morning poster sessions likely o Can we accredit if we have exhibits? Cant make people walk through exhibit to get to CE	Informed
<u>Government Affairs</u> 340B Comments	Kathryn Schultz presented Letter attached in agenda Looking at USP 797 drafted revisions and Hazardous Waste registry Comparison of state provider status programs to define our state recommendation	Informed
<u>Marketing Affairs</u>	Carrie Vogler presented Two members to lead Ambulatory Network identified Modifying needs assessment on Tuesday – will include feedback from this weekend's discussion	Informed
<u>Organizational Affairs</u>	Carol Heunisch presented Metro East Society bylaws being updated Reviewing recommendation to evaluate HOD process	Informed
<u>Professional Affairs</u> a. Medical Marijuana Position Statement	Kristi Stice presented 2014 Delegate recommendation presented, will vote on the position statement next meeting Discussing philanthropy direction	Informed

Central Region Director	Ed presented CE programming ongoing	Informed
Northern Region Director	Noelle Chapman presented October CE was canceled November CE programming this Thursday	Informed
Southern Region Director	Lynn Fromm presented November CE, planning for January	Informed
New Practitioner Network	Rebecca Castner presented JDRF walk in October – 9 team members and 3 walkers, raised $570 Ronald McDonald House – 20 participants Feed My Starving Children event in January being planned Will reach out to NPN members to continue to increase involvement	Informed
Pharmacy Director Network	Scott Meyers presented Met in October, next meeting January Survey of directors sent out on a regular basis (bi-monthly)	Informed
Clinical Specialist and Researcher Network	Trish Wegner presented Meeting in October was successful Next meeting in January USP presentation from Patricia Keinle was successful and is being posted on the website for others to access; next CPRN will discuss the presentation and potential to discuss with Patricia	Informed

Reports – Technician / Student Chapters / Other Technician Representative	Nothing to report	
Student Chapter Reports MWU-CCP UIC – COP SIUE – COP CSU – COP Rosalind Franklin Roosevelt University	Midwestern – PLS + ICHP working on advocacy proposal for a grant through PLS UIC had internship fair, PPMI discussion by Kevin Colgan, immunization clinics, Clinical Skills Competition, Alumni Mixer	Informed
Other Business / Reports PTCB	Scott Meyers presented See notes Working closely with PTAC to make joint recommendation for 2020 plan requiring	Informed
ICHP PAC Fund	Financials attached Consider moving account over to Chase to remove the $5 service charge	Informed
ICHP Building Company LLC	Attached Still owe ICHP $530,000 Open space awaiting to be rented Lawsuit – attorneys met and will continue to discuss, no settlement at this time	Informed
Summary of Actions Taken / Task Assignments	1. Sign conflict of interest 2. Be on look out for Technology committee members 3. Recruit for office positions 4. NISHP meeting on Thursday 5. HOD recommendations distributed 6. Review marijuana statement 7. Approved Secretary appointment 8. Review 2016 Budget for approval at next meeting	Informed
Next Meeting Notice	Next meeting to be held January 13, 2016	Informed
Adjournment	Meeting adjourned at 1418	